

ILLINOIS INTERNATIONAL PORT DISTRICT

**Summary Record of Proceedings
of the**

**SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING
October 8, 2020**

In accordance with Illinois Governor Pritzker's updated Gubernatorial Disaster Proclamation dated August 21, 2020, the Emergency Resolution 2020-02 of the Illinois International Port District ("IIPD"), and the Illinois Open Meetings Act, as amended by Public Act 101-640, the IIPD convened a Special Meeting on October 8, 2020 for the limited purpose to allow the Finance and Personnel Committee to address an emergency personnel issue. The meeting was exclusively held by remote electronic videoconference. Written public comment on any matter on the Agenda was set up to be accepted at the following email address: iipdquestions@iipd.com. Public observation of the meeting was accommodated through the Zoom meeting platform via the internet.

Committee Chairman Solis opened the Special Meeting of the Finance & Personnel Committee at approximately 11:30 am. Chairman Solis confirmed for the record that the Special Meeting of the Committee had been called, and is being convened, on an emergency basis due to the existence of a bona fide emergency requiring the Committee's consideration of a time-sensitive employment-related matter.

The roll was called. The following Committee Directors were present: Ivan Solis, Henry Wisniewski, William Habel and Chuck Bowen. Secretary Dart reported a quorum was present.

Also present: Director Cassel, Director Sriraj, Clayton Harris III, Executive Director; Counsel Brad Smith, Neal and Leroy, Amber McConnachie, Neal and Leroy, and Kathleen Dart, Secretary.

General public present: There were none.

Committee Chairman Solis presented **Emergency Resolution 20-02** updating the *Temporary Suspension of the By-Laws Pertaining to In-Person Presence Requirements Commensurate with the Illinois Open Meetings Act as Amended Pursuant to Illinois Public Act 101-0640*.

Committee Chairman Solis made a Motion to adopt **Emergency Resolution 20-02** the Motion was seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye
Mr. Wisniewski	Aye	Mr. Solis	Aye

The Motion passed unanimously.

NEW BUSINESS

- Appointment of New Committee Members

Committee Chairman Solis appointed Director Cassel and Director Sriraj to the Committee.

NEW BUSINESS (CONTINUED)

- Review of Executive Director Contract

Committee Chairman Solis reported the Special Meeting was called to discuss Executive Director Harris' request for the review of his contract in light of a recent job offer he has received and the need for a response by Friday, October 9.

Committee Chairman Solis asked Executive Director Harris if he would like to address the Committee. At this time Executive Director Harris summarized his achievements since becoming Executive Director and referred to the memo directed to the Committee Chairman which further highlights his achievements and requests.

EXECUTIVE SESSION

At this time and in accordance with Section 2(c)(1) of the Illinois Open Meetings Act regarding discussion of personnel matters, Committee Chairman Solis made a Motion to enter Executive Session to discuss Executive Director Harris' request for the review of his contract. The Motion was seconded by Mr. Bowen. Roll was called.

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Mr. Solis	Aye	Dr. Sriraj	Aye

The Motion passed unanimously.

Following discussion, Committee Chairman Solis made a Motion to exit Executive Session. The Motion seconded by Mr. Wisniewski. Roll was called.

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Mr. Solis	Aye	Dr. Sriraj	Aye

The Motion passed unanimously.

Committee Chairman Solis reported the Committee authorized and requested himself along with Counsel Smith to negotiate a new employment agreement with Mr. Harris within the parameters discussed and unanimously-supported by the Committee.

Public Comment: None

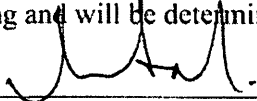
ADJOURNMENT

With no other business before the Committee, Committee Chairman Solis made a Motion to adjourn. The Motion seconded by Mr. Wisniewski. Roll was called.

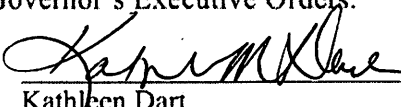
Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Mr. Solis	Aye	Dr. Sriraj	Aye

The Motion passed unanimously

The next Committee meeting will be held on Friday, October 16, 2020. The location of the meeting is pending and will be determined by the Illinois Governor's Executive Orders.



Ivan Solis
Committee Chairman



Kathleen Dart
Secretary