

ILLINOIS INTERNATIONAL PORT DISTRICT

**Summary Record of Proceedings
of the**

REGULAR BOARD MEETING

October 16, 2020

Chairman Solis opened the meeting of the Regular Board Meeting at 9:40 am.

The roll was called. The following Directors were present: Ivan Solis, Henry Wisniewski, William Habel, Chuck Bowen, Danielle Cassel, Terry Sullivan, Averil Edwards and P.S. Sriraj. Secretary Dart reported a quorum was present.

Also present: Clayton Harris III, Executive Director; Counsel Brad Smith, Neal and Leroy; Amber McConnachie, Neal & Leroy; Kurt Oelerich, Treasurer; Erica Lindsay, IIPD; and, Kathleen Dart, Secretary.

General public present: Emily Rhodes, Megan Conway, Delta Institute; Jesse McGee of International Warehouse; and, Illinois State Representative William Davis.

Chairman Solis recognized **Emergency Resolution 20-02** adopted by the Leases and Agreements Committee and Finance and Personnel Committee, amending the Open Meetings Act and indicated that this Resolution remains in place.

Chairman Solis made a Motion to adopt **Emergency Resolution 20-02**. The Motion was seconded by Mr. Wisniewski. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

REPORTS ON STANDING COMMITTEES

Leases and Agreements Committee Report

Items Requiring Action

Leases and Agreements Committee Chairman Habel reported the Committee has set a Special Committee Meeting for October 21, 2020 at 2:00 pm to further discuss the consideration of an RFP for development opportunity relating to a +/-80 acre vacant parcel of land located along southwest side of Lake Calumet

Leases and Agreements Committee Report (continued)

Items Requiring Action

Leases and Agreements Committee Chairman Habel reported the Committee recommended the Board approve four FTZ Agreements.

Chairman Solis made a Motion to adopt the recommendation made by the Committee to approve the FTZ Agreements for Combined Warehouse, Walgreen Company, Panasonic Corporation of North America and Volflex, Inc. Mr. Habel seconded the Motion. Roll was called.

Combined Warehouse Co. FTZ Agreement Approval

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Walgreen Company FTZ Agreement Approval

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Abstain
Mr. Wisniewski	Aye	Ms. Edwards	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Panasonic Corporation of North America FTZ Agreement Approval

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Volflex, Inc. FTZ Agreement Approval

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Cassel	Aye
Mr. Wisniewski	Aye	Ms. Edwards	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed

Finance and Personnel Committee Report

Items Requiring Action

Chairman Solis reported there were no items that require action.

ADOPTION OF MINUTES

The Minutes of the September 18, 2020 Committee Meetings and Board Meeting were presented.

Chairman Solis reported the Leases and Agreement Committee recommended the Board of Directors approve the Committee's September 18, 2020 meeting minutes and made a Motion for approval. The Motion was seconded by Mr. Habel. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's September 18, 2020 meeting minutes and made a Motion for approval. The Motion was seconded by Mr. Wisniewski. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Abstain	Dr. Sriraj	Abstain
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Chairman Solis made a Motion to approve the minutes from the September 18, 2020 Board of Directors' meeting. The Motion was seconded by Mr. Bowen. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

ADOPTION OF FINANCIAL REPORTS

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the September 2020 Financial Reports. Chairman Solis made a Motion to approve the September 2020 Financial Reports, subject to the review of a line item on check register regarding Board member compensation. The Motion was seconded by Ms. Cassel. Roll was called:

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

Chairman Solis made a motion to take the Agenda out of order, putting the Executive Director Report ahead of Executive Session. The Motion was seconded by Ms. Cassel. Roll was called.

Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

EXECUTIVE DIRECTOR REPORT

The Executive Director reported:

1. He has requested a proposal from Mr. Green of Sweet Mix regarding roof repair.
2. He has spoken to Mr. Ernst of CRL requesting comments on documents IIPD has sent to CRL.
3. The IIPD should be receiving a reimbursement check from the City's Water Department due to years of overbilling.
4. The IIPD has received the Saint Lawrence Seaway Development Corp. Pacesetter Award.
5. The IIPD has changed IT providers. The new vendor is Proven IT.
6. The Butler Drive Project rail phase is completed and the road phase is beginning.
7. He is working with U of C. Booth School on a scope of service for work with the IIPD.
8. He asked that the Board stay on top of IDOTs call for projects. The IIPD will need to put in a comprehensive plan at this time to assure the IIPD receives capital funds. Bill Stahlman will be in contact with the IIPD regarding IDOTs call for projects.
9. He asked the Board to follow up with the Governor's office and Bria Scudder regarding funds for roof repairs.
10. He is working on a transition memo.

Board members thanked Mr. Harris for his service and all that he has brought the Port during his time and wished him best wishes in all his future endeavors.

EXECUTIVE SESSION

Chairman Solis reported no Agenda discussion was needed to be held in Executive Session.

NEW BUSINESS

Counsel reported the IIPD has been made aware of a law suit regarding a NASCO employee's vehicle accident. He will review the information he just received and provide details at the next meeting as warranted.

Chairman Solis reported he has appointed Mr. Habel as Vice Chairman of the IIPD. Chairman Solis asked the Board for approval and he made a Motion, appointing Mr. Habel to the Vice Chairman of the IIPD. Ms. Cassel seconded the Motion. Roll was called.

Mr. Habel	Abstain	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed.

PUBLIC COMMENT

Representative Davis acknowledged that the Illinois Legislative Black Caucus holds its annual golf outing at Harborside. The group has maximized each course for their events over the last few years, adding to the revenues at Harborside. Representative Davis indicated that he is always open to dialog with the IIPD Board.

Mr. McGee highlighted the added revenue and jobs his company would bring as a tenant at the IIPD.

ADJOURNMENT

With no other business before the Board, Chairman Solis made a Motion to adjourn. The Motion was seconded by Mr. Sullivan. Roll was called:

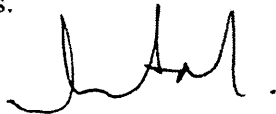
Mr. Habel	Aye	Mr. Bowen	Aye	Ms. Edwards	Aye
Mr. Wisniewski	Aye	Ms. Cassel	Aye	Dr. Sriraj	Aye
Mr. Solis	Aye	Mr. Sullivan	Aye		

The Motion passed unanimously.

Next Scheduled Meeting

Chairman Solis noted the Special Leases and Agreement Committee Meeting will be held on October 21, 2020 at 2:00 pm.

The next Board of Directors meeting, the Regular Leases and Agreements Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, November 20 2020. The location of the meeting is pending and will be determined by the Illinois Governor's Executive Orders.



Ivan Solis
Chairman



Kathleen Dart
Secretary