

MEMORANDUM OF UNDERSTANDING

June 22, 2014 – July 1, 2017

Salt Lake City Corporation

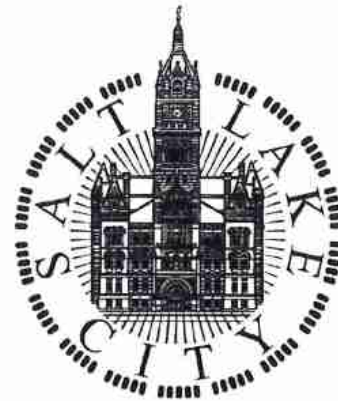
and the

Salt Lake Police Association

RECORDED
JUN 24 2014
CITY RECORDER



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MEMORANDUM OF UNDERSTANDING

Salt Lake City Corporation and the Salt Lake Police Association

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MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made and executed effective the 22nd day of June 2014, by and between SALT LAKE CITY CORPORATION (the "City") and the SALT LAKE POLICE ASSOCIATION (the "Association").

RECITALS

- A. The City has recognized the value of collectively bargaining, with the Association, the terms and conditions of employment for Police Officers pursuant to the Collective Bargaining and Employee Representation Joint Resolution dated January 13, 2009 ("Resolution" attached as Attachment 1).
- B. The City and the Association have negotiated and have reached agreement on the terms and conditions of employment for fiscal years 2015 and 2016 and 2017.
- C. The City and the Association recognize that this MOU does not modify the City's authority or obligations established by the Utah Constitution and Utah statutes.
- D. The City and the Association jointly desire to establish the wage structure, benefits, and employment conditions for Salt Lake City Police Officers as required by the Resolution in order to promote the efficient operation of the Salt Lake City Police Department ("SLCPD") and to provide an appropriate method of handling and processing grievances,
- E. The City and the Association agree that this MOU entirely replaces the prior Memorandum of Understanding between the parties and shall be effective as of June 22, 2014;

AGREEMENT

NOW, THEREFORE, the City and the Association agree to the following:

ARTICLE 1 - PRODUCTIVITY AND CONSTRUCTION OF MEMORANDUM

The City and the Association are obligated to provide municipal services in the most efficient, productive, and courteous manner. Each of this MOU's provisions should be consistent with this obligation and do not modify the City's or Salt Lake City Civil Service Commission's statutory authority.

ARTICLE 2 - RECOGNITION

The City recognizes the Association as the exclusive representative pursuant to the Resolution for the purpose of negotiating salaries, wages, hours, and other conditions of employment for Police Officers. These rights will remain in effect until decertification of the Association or until repeal of the Resolution.

ARTICLE 3 - RIGHTS AND OBLIGATIONS

A. Management Prerogatives; City Employer Rights

1. The City has the exclusive right to determine SLCPD's mission.
2. The City has the exclusive right to set standards of service to be offered to the public, and to exercise control and discretion over its organization and operation.
3. The City has the exclusive right to:
 - a. hire and direct its Police Officers;
 - b. establish positions of employment and classifications for positions;
 - c. take disciplinary action for just cause;
 - d. relieve its Police Officers from duty because of lack of work or other legitimate reasons, determine the method, means and personnel by which the City conducts its operations, including but not limited to contracting out to the private sector or other agencies of government any operations, services, labor or, any other job performed by or for the City, provided, however, that the exercise of such rights does not preclude Police Officers, or representatives from conferring or raising grievances about the practical consequences such decisions on these matters may have on wages, hours, or other terms and conditions of employment in an expeditious and appropriate manner; and
 - e. take whatever actions as may be necessary to carry out its responsibilities in situations of an emergency.
4. The City has the right to establish and/or revise performance standards to determine acceptable performance levels of Police Officers.

B. *Police Officers' Rights*

1. Police Officers have the right to self-organization; to form, join, or assist employee organizations; to bargain collectively through representatives of their own choosing, according to the Resolution or any ordinance adopted in lieu of the Resolution; and to engage in concerted activities for the purpose of collective bargaining or other mutual aid or protection. The City will not discriminate against Police Officers in any aspect of employment because of their affiliation or membership with the Association.
2. Police Officers have the right to refuse to join or participate in any activity of any employee organization and the right to represent themselves individually in their employment relations with the City. The City will not discriminate against Police Officers in any aspect of employment because of their refusal to affiliate with the Association or because of membership or affiliation with another labor organization.
3. Police Officers have the right to refrain from any and all activities with reference to an employee organization and to be free from any and all restraint or coercion in the exercise of the right to refrain from joining, participating, assisting, supporting, or in any other way contributing to the operation of the Association. The City will not interfere with, intimidate, restrain, coerce, or discriminate against Police Officers in any aspect of their employment because of the exercise of any of these rights.
4. Regardless of membership or non-membership in the Association, nothing in this MOU precludes Police Officers:
 - a. from bringing matters of personal concern to the attention of the appropriate officials in accordance with applicable law, regulations, or established policy;
 - b. from acting on their behalf in choosing an attorney or representative in a grievance or judicial action, except as limited in Article 4; or
 - c. from having and enjoying all employment rights and benefits granted by the City whether or not they are members of the Association.

C. *Association Rights*

1. The Association has the right to present its views to the City either orally or in writing.
2. The City agrees to recognize the designated representatives of the Association. The Association agrees to keep the City advised, in writing, of its designated representatives. The names of the Association's representatives will be posted by the Association on appropriate bulletin boards in the work location.
3. The City agrees that representing Police Officers during investigative interviews, pre-disciplinary hearings, or related disciplinary matters furthers the business of the City. The Association President and Vice President will be allowed a reasonable period during working hours to conduct such business.

This may be accomplished by a corresponding reduction in workload as mutually agreed upon by the Association and the Chief of Police.

4. It is agreed that internal Association business such as soliciting membership, collecting dues, electing officers, conducting membership meetings, and posting and distributing literature will be conducted during non-duty hours with the sole exception of the following:
 - a. The Association President will be allowed ten (10) hours per week during working hours to conduct Association business. Time in excess of the ten (10) hours may be granted to the Association President at the discretion of the Chief. The Association President will be allowed to use the ten (10) hours per week, and any additional time granted by the Chief, at the Association President's discretion.
 - b. Designated Association representatives will be allowed a reasonable period during working hours to attend Association meetings or to participate in other Association business as necessary up to a maximum period of two (2) hours per month, unless otherwise approved by the Chief. Police Officers involved will coordinate all time off with their direct supervisor.

Up to four (4) Association members per division may be released from duty to attend monthly Association meetings subject to their supervisor's approval.
 - c. Association representatives will be allowed time off with pay to attend conferences and conventions. This time off will not exceed a total of three hundred twenty (320) working hours per fiscal year for the aggregate of all Association representatives. Association representatives will be allowed to use their available leave time to attend conventions and conferences. The Association representatives involved will obtain prior permission from their immediate supervisors at the earliest opportunity to do so. Every effort will be made to allow the Association representatives to use leave for this purpose.
5. The City agrees to deduct monthly Association membership dues from the pay of those Police Officers who individually request in writing that such deductions be made. The City further agrees to cease deduction of such fees upon written request by a Police Officer. The City will notify the Association in writing of all requests for termination of dues deduction.
6. The City agrees to provide thirty (30) calendar days notice to the Association prior to changing any City personnel policy.

The purpose of the notice is to solicit the Association's input on the proposed policy change.
7. The City agrees to designate space in the public safety building for Association bulletin boards. The bulletin boards shall be provided by the Association and installed by the City. The bulletin boards shall be installed in locations mutually agreed upon by the City and the Association.

8. Notices posted on space allotted to the Association may include:
 - a. Notices of Association recreational and social affairs;
 - b. Notices of Association elections;
 - c. Notices of Association appointments and results of Association elections;
 - d. Notices of Association meetings and agenda;
 - e. Official findings of arbitration rulings, Civil Service Commission appeals, or other administrative or judicial notices;
 - f. Notices concerning bona fide Association activities such as cooperatives, credit unions, and unemployment compensation information; and/or,
 - g. Other notices concerning Association affairs. The City will not prohibit the Association from distributing publications or notices in Police Officers distribution boxes.

ARTICLE 4 – REPRESENTATION

This Article sets forth all matters relating to representation of Police Officers in their employment relations with the City.

A. Association Representation Rights and Obligations

1. The Association accepts the responsibility for, and agrees to represent in good faith, the interests of all Police Officers without discrimination and without regard to membership in the Association. The Association shall determine the method and means of such representation in the fulfillment of this paragraph.
2. Police Officers shall not be represented in their employment relations with the City by an agent or representative of an employee organization other than the Association.
3. Time spent representing Police Officers during investigative interviews, pre-disciplinary hearings, or related disciplinary matters is not working time and shall not be compensated, unless such representation takes place during the Association representative's regularly scheduled working hours.
4. Association representatives shall, upon proper notification to their immediate supervisors, be allowed a reasonable opportunity during working hours to investigate and adjust grievances. In no event shall such activity exceed two (2) hours per week unless otherwise approved by the Chief.
5. Association representatives will be held to the same standard of confidentiality in these matters as the City. Any discussion among Association representatives, Police Officers, and the City concerning settlement of items

grieved will be privileged matters and may not be used for any other purpose by either party.

6. Association representatives may not delay, interfere with, or otherwise obstruct any lawful investigation conducted by the City in compliance with the terms and conditions of this MOU. A representative calling a temporary halt to an interview for the purpose of seeking a clarification or determination from the Department administration that the interview is being conducted in compliance with the terms and conditions of this MOU shall not be considered a violation of this Subparagraph.

B. Police Officers' Representation Rights

1. Police Officers may be accompanied and assisted by representation of their choice at all times when subject to investigation for alleged acts of misconduct. The representative(s) may not be person(s) subject to the same investigation.
2. Police Officers may be accompanied and assisted by representation of their choice during any pre-disciplinary hearing or waiver hearing.
3. Police Officers shall be granted a reasonable amount of time to obtain such representation prior to any internal investigation or pre-disciplinary hearing, without threat of disciplinary or other adverse employment action.
4. Police Officers' right to representation does not apply to informal, routine, or unplanned discussions between Police Officers and their immediate supervisor.
5. Police Officers may be accompanied and assisted by representation of their choice at any phase of the grievance process.
6. Police Officers who elect to use multiple representatives as provided in this Article shall give notice to the City of their intent to do so.

C. Limited Reopener

The City and the Association agree that issues related to the nature and extent of Association representation as stated in this Article may require further discussion and refinement during the term of this MOU. Should such discussions result in a mutual agreement between City and Association that this Article should be revised, City and Association agree that the MOU may be reopened for that limited purpose.

ARTICLE 5- WAGES

A. Wage Schedule

1. Effective June 22, 2014 to July 5, 2014, Police Officers shall be paid biweekly in accordance with the existing wage schedule in effect for Fiscal Year 2014 as set forth in Appendix "A" of this MOU.
2. Effective July 6, 2014 to July 4, 2015, Police Officers shall be paid biweekly in accordance with the wage schedule as set forth in Appendix "B." The rate of pay will be determined by years of completed service with the SLCPD (except in the case of the year one pay rate which will require the completion of probation or completion of one year of service, whichever occurs later).
3. A Police Officer may subsequently move to a higher pay rate during the effective dates of the new wage schedule in the event that the passage of his or her anniversary date results in the Police Officer completing the requisite number of completed years of service. The City and Association agree to reopen this MOU for fiscal year 2016 to negotiate the wage schedule.
4. Police Officers will be paid shift differential as follows:
 - a. Police Officers, whose shifts begin from 0500 hours to 1159 hours, shall be paid in accordance with column "A" of the effective wage schedule.
 - b. Police Officers, whose shifts begin from 1200 hours to 1859 hours, shall be paid in accordance with column "B" of the effective wage schedule.
 - c. Police Officers, whose shifts begin from 1900 hours to 0459 hours, shall be paid in accordance with column "C" of the effective wage.
5. A Police Officer required to work in a position above his or her grade will be paid an hourly rate according to SLCPD policy while acting in that position. Such hourly pay rate will not be effective until the employee has worked in that position for forty (40) consecutive hours. At that time the hourly pay rate will be effective back to the first day worked in that position.

B. Career Path

There shall be a Career Path incentive program for Police Officers based on the terms and conditions agreed to by the City and the Association. This program shall be funded for the term of this MOU.

C. *Longevity Pay*

Police Officers will be provided longevity pay according to the following schedule:

1. At the beginning of the seventh (7th) year of service, Police Officers shall receive a total monthly longevity benefit in the sum of Fifty Dollars (\$50).
2. At the beginning of the eleventh (11th) year of service, Police Officers shall receive a total monthly longevity benefit in the sum of Seventy-Five Dollars (\$75).
3. At the beginning of the seventeenth (17th) year of service, Police Officers shall receive a total monthly longevity benefit in the sum of One Hundred Dollars (\$100).
4. At the beginning of the twenty first (21st) year of service, Police Officers shall receive a total monthly longevity benefit in the sum of One Hundred Twenty Five Dollars (\$125).

D. *Years of Service*

For purposes of Police Officers' wage schedules, it is understood that Police Officers have an anniversary date reflecting the actual date they were hired by SLCPD.

Police Officers who take a voluntary leave of absence or who either retire or resign from their employment but return to work within one (1) year as allowed by Civil Service Commission Rules shall have such time deducted from their years of service, resulting in an adjustment to their anniversary date.

E. *Lateral Entry*

1. The City shall develop and implement a Lateral Entry Hiring Program for the position of Police Officer. This program will be administered by the City under guidelines prescribed by the Chief.
2. For the purposes of the wage schedules, Police Officers hired under the Lateral Entry Hiring Program will be granted the equivalent of years of completed service according to the terms of the program. Such years of service shall be included in the calculation of all leave time benefits, but shall not apply to the computation of longevity pay, departmental seniority, or for the calculation of short term disability benefits.

F. *Wage Structure*

It is the City and Association's intent and desire that this new structure represents the first phase in achieving a pay structure that accomplishes the following: reduction in the number of years to reach the top rate of pay; additional consolidation of the number of increases over the course of an eligible employee's career; and, development of objective minimum performance requirements to achieve salary increases. The City and Association agree to continue the negotiation of these issues in subsequent fiscal years, subject to mutual agreement and appropriation of necessary funds to accomplish these long-term goals.

ARTICLE 6 – HOURS OF SERVICE AND OVERTIME

A. *Fair Labor Standards Act*

The Fair Labor Standards Act and its regulations (“FLSA”) outline the City’s legal obligations to pay minimum wages and overtime. This MOU enhances some of the City’s legal obligations. If any provision of this MOU fails to comply with the FLSA or its regulations, that provision is void and the City will comply with the FLSA. The voided provision will not affect the rest of the MOU which will remain in full force and effect.

B. *Regular Work Week*

A Police Officer’s normal work week, regardless of shift arrangements, will be forty (40) hours of work. This provision does not limit or prevent SLCPD from changing or establishing work shifts as the need arises or guarantee Police Officers forty (40) hours work per week.

C. *Change in Regular Days Off*

1. SLCPD will not adjust a Police Officer’s regular days off to meet one-time needs.
2. SLCPD may change a Police Officer’s regular days off to meet the needs of regularly scheduled special events, such as, but not limited to, annual parades, conferences, and special holidays which require extra coverage.
3. SLCPD fails to give a Police Officer at least fourteen (14) calendar days prior notice of a change to the Police Officer’s regular days off, the City will pay the Police Officer for all time worked at the regularly scheduled event at a rate of one and one-half times the Police Officer’s regular rate of pay.

D. *Change in Scheduled Hours*

1. SLCPD may change a Police Officer’s scheduled shift hours to provide coverage if the schedule change is required due to the Police Officer’s specific assignment. Any change made under this provision will not reduce the total number of hours a Police Officer would otherwise have worked during the workweek of the schedule change or reduce any call out pay that a Police Officer is entitled to receive.
2. If SLCPD fails to give a Police Officer at least four (4) calendar days prior notice of a change to the Police Officer’s scheduled hours due to needs outside his or her specific assignment, the City will pay the Police Officer for all time worked during the shift at a rate of one and one-half times the Police Officer’s regular rate of pay.
3. Each Police Officer shall be provided sixty (60) minutes of break/lunch time during each work shift; however, any break/lunch time shall be taken in

accordance with operational needs of the department. There shall be no additional compensation to Police Officers who do not receive a break or lunch.

4. Break/lunch as defined in (3) above shall be taken in accordance with the following guidelines:
 - a. If the Public Safety Dispatch office is not holding any priority one or two calls (as defined by SLCPD policy), Police Officers may check out for one (1) sixty (60) minute break/lunch. No more than one-third (1/3) of the total Police Officers assigned to and working in the field for that particular shift may be on a break/lunch at any one time.
 - b. The Shift Supervisor, or Watch Commander if the Supervisor is not available, may authorize additional Police Officers to be on a break/lunch when conditions allow.
 - c. Police Officers will remain in radio contact with the dispatch office while on break/lunch, and may be required to respond to calls under exigent circumstances.
 - d. Calling Police Officers out of a break/lunch to respond to calls will be coordinated by the Shift Supervisor, who will determine the most expeditious method of responding under the circumstances.
 - e. The Shift Supervisor may suspend breaks under exigent circumstances.

E. Overtime Compensation

1. In order for Police Officers to receive compensation for time worked in excess of forty (40) hours per week, Police Officers must have prior approval from their supervisor to perform such work. Time worked that is required by the City is deemed to have received prior approval.
2. Police Officers required to perform work in excess of forty (40) hours per week shall be compensated by pay at one-and-one-half (1 ½) times their regular rate of pay. Police Officers may request compensatory time off in lieu of pay for overtime, and such compensatory time may be allowed subject to approval of the Division Commander.
3. Police Officers shall not accrue more than one hundred twenty (120) hours of compensatory time (or eighty (80) hours of actual overtime worked). Police Officers who have accrued one hundred twenty (120) hours of compensatory time off, shall, for additional overtime hours worked, be compensated with pay at one-and-one-half (1 ½) times the Police Officers' regular rate of pay.
4. Accrued compensatory time will not be revoked or forfeited. Accrued compensatory time will remain credited to Police Officers until such compensatory time is either used by the Police Officer purchased by the City. Provided, however, that if Police Officers have more than forty (40) hours of accrued compensatory time, any paid leave used by Police Officers thereafter

shall be presumed to be accrued compensatory time rather than vacation, holidays, or other paid leave.

F. Compensation for Court and Other Appearances

1. Police Officers shall be entitled to receive compensation for a court or administrative proceeding appearance as a witness subpoenaed by the City, the State of Utah, the United States or a party to a legal proceeding when the appearance is related to the Police Officer's official duties as follows:
 - a. Court or administrative proceeding appearances made while on-duty shall constitute normal hours of work.
 - b. In the event a court or administrative proceeding appearance extends beyond the end of a Police Officer's regularly scheduled shift, such time spent in court or in administrative proceedings will be treated as normal work time for the purpose of computing a Police Officer's overtime compensation.
 - c. Court or administrative proceeding appearances made outside of a Police Officer's regularly scheduled shift will be compensated as follows:
 - i. Police Officers shall be paid at the rate of one and one-half (1½) times their wage rate for two (2) hours of time spent while off-duty for preparation in conjunction with such court or administrative proceeding appearances; provided, however, that no Police Officer is authorized to, and shall not spend in excess of two (2) hours while off-duty in preparation for an appearance.
 - ii. In addition to the compensation provided in (i) above, Police Officers shall be paid at the rate of one and one-half (1½) times their wage rate for the actual time spent in court or in administrative proceedings. Time granted by a court or administrative body to Police Officers for lunch shall not be compensated.
 - iii. In the event the time spent in court or administrative proceedings extends into the beginning of the Police Officer's regularly scheduled work shift that time spent shall be deemed ended at the time such shift is scheduled to begin.
2. Compensation shall be provided by authority of this section only if:
 - a. The beginning time of the required appearance is noted on the subpoena;
 - b. The time the Police Officer is released from the court or administrative proceeding appearance is noted on the subpoena and initialed by the prosecuting attorney or appropriate government representative; and

- c. A copy of the Police Officer's subpoena complying herewith is delivered to the supervisor within seven (7) working days following the court or administrative proceeding appearance.
3. Compensation for preparation time shall be provided for more than one appearance per day, only if any additional appearance is scheduled to begin at least two (2) hours after the Police Officer is released from any prior court appearance.
4. The prosecuting attorney or appropriate government, court, or administrative representative shall have the right and the duty to refuse to initial the subpoena of any Police Officer who, through absence or neglect, fails to appear in compliance with the terms of the subpoena.

G. Training

Police Officers will be compensated as follows for time spent in required training courses:

1. Time spent in training while on-duty will be considered normal work time.
2. The City will provide forty (40) hours of in-service training to each Police Officer, as required by the State of Utah, Division of Peace Officers Standards and Training (P.O.S.T.), on an on-duty basis. The City will provide this training either during the Police Officer's regularly scheduled shift, or by adjusting the Police Officer's shift so that the training will be on an on-duty basis.
3. Time spent in training while off-duty, in fulfillment of the P.O.S.T. requirement, shall not constitute normal work time. Police Officers attending such training on an off-duty basis shall receive no compensation.
4. Time spent in required training while off-duty, after the Police Officer has met the P.O.S.T. training requirement, will be treated as normal work time for the purposes of computing such Police Officer's overtime compensation.

H. Miscellaneous Work Time

Other compensable hours of work as defined by the FLSA shall be counted as normal work time for the purposes of computing Police Officers' overtime compensation. Such time may include, but is not limited to, extraditions, required medical or psychological examinations, or internal investigations.

I. Overtime Administration

The administration of any necessary overtime work is solely a function of management.

J. Standby

Standby is when a Police Officer's off duty activities are restricted in such a way that they are available for an immediate return to work.

Police Officers placed on standby will be paid two (2) hours of straight time for each calendar day on standby. This compensation shall be in addition to any callout pay or pay for time worked the employee may receive during the standby period.

K. Callout

Police Officers who have been released from their scheduled work shifts and have been directed to perform work by an appropriate division head or designated representative without at least twenty-four (24) hours advance notice or scheduling shall be compensated as provided in subparagraphs one (1) through four (4) below:

1. Police Officers who are directed to report to work shall receive a minimum of four (4) hours compensation, at one-and-one-half (1½) times their wage rate, or one-and-one-half (1½) times their wage rate for actual hours worked, whichever is greater.
2. If the Police Officer is directed to report to work and the direction to report to work is cancelled within fifteen (15) minutes, then the Police Officer shall receive one (1) hour of compensation at one-and-one-half (1½) times his/her wage rate.
3. Police Officers who are assigned to day shift, and who are directed to perform work within eight (8) hours prior to the beginning of their regularly scheduled shift, or Police Officers who are assigned to the afternoon or graveyard shifts, and who are directed to perform work within eight (8) hours following the end of their regularly scheduled shifts: shall receive a minimum of four (4) hours compensation at one-and-one-half (1½) times their wage rate, or one-and-one-half (1½) times their wage rate for actual hours worked, whichever is greater.
4. Police Officers who are directed to perform work at the Police Officer's current location at any other times than those enumerated above, shall received a minimum of one (1) hour compensation at one-and-one-half (1½) times their wage rate, or one-and-one-half (1½) times their wage rate for actual hours worked, whichever is greater.
5. Police Officers who have not been assigned a City vehicle and who are called out under this provision will be paid mileage from their home address to the location of the callout as allowed by City policy.

L. Extra Duty Shifts

1. For the purposes of this Article, extra-duty shifts are defined as scheduled or unscheduled hours worked other than a Police Officer's normally scheduled work shifts. Extra-duty shifts do not include extension or carryover of the Police Officer's normally scheduled work shifts.
2. Police Officers required by the City to work extra-duty shifts shall receive a minimum of three (3) hours compensation at one and-one-half (1½) times their wage rate, or time worked at one-and-one-half (1½) times their wage rate, whichever is greater.

M. Parking Meter Collection

Police Officers who, in addition to their normal duties, perform parking meter collection for the City, which may include the preparation and making of the deposit of funds, will be paid as performing an extra duty shift as provided for in Section L, Subsection 2 for each shift of collection duty. The City maintains the right to have this work performed in any manner it deems appropriate.

N. Department Seniority

Departmental seniority will be established by an identification number assigned to Police Officers by the department upon successful completion of initial training. Police Officers will bid shifts, days off, and where applicable, specific patrol districts or Division work assignments by departmental seniority when a conflict does not exist with departmental policy or operating efficiency.

ARTICLE 7 - HOLIDAYS

A. Holidays Specified

The following days shall be recognized and observed as holidays for all Police Officers.

1. The first day of January, New Year's Day;
2. The third Monday of January, Martin Luther King Jr. Day;
3. The third Monday of February, Presidents Day;
4. The last Monday of May, Memorial Day;
5. The fourth day of July, Independence Day;
6. The twenty-fourth day of July, Pioneer Day;
7. The first Monday in September, Labor Day;
8. The eleventh day of November, Veteran's Day;
9. The fourth Thursday in November, Thanksgiving Day;
10. The day after Thanksgiving, and
11. The twenty-fifth day of December, Christmas.
12. One personal holiday. Police Officers are eligible for this holiday only after satisfactorily completing their initial probationary period.

B. Alternative and Additional Holidays

When any holiday listed above falls on Sunday, the following business day shall be considered a holiday. When any holiday listed above falls on Saturday, the preceding business day shall be considered a holiday. In addition to the above, any day may be designated as a holiday by proclamation of the Mayor and/or City Council.

C. *Holiday Work*

1. a. When a day designated as a holiday falls on a Police Officer's scheduled work day, Police Officers may elect to take the day off work, subject to the approval of their supervisor, or Police Officers may elect to receive their regular wages for such days worked and designate an alternate day off work to celebrate the holiday.
- b. For those Police Officers whose assignments require staffing on the graveyard shift prior to, or the day and afternoon shifts on, Thanksgiving Day or Christmas Day, the wages provided for Subparagraph 1.a shall be at the rate of one-and-one-half (1 ½) times their wage rate for such shifts worked.
2. When a day designated as a holiday falls on a Police Officer's scheduled day off, the Police Officer may designate an alternate day off work to celebrate the holiday.
3. Police Officers, who by virtue of their assignment are scheduled off work on days designated as holidays but are required to work on a designated holiday, may elect one of the following options for compensation:
 - a. Police Officers may elect to receive their regular wages for such days worked and designate an alternate day off work to celebrate the holiday, or
 - b. Police Officers may elect to use the designated holiday time, plus be compensated at the rate of one-and-one-half (1½) times their wage rate for hours actually worked on said holiday.
4. Police Officers, who by virtue of their assignment are ordinarily off work on days designated as holidays, may elect to work the holiday and receive their regular wages for such days worked and designate an alternate day off work to celebrate the holiday.
5. Police Officer may accrue holidays, but any holidays accrued in excess of twelve (12) will be forfeited unless used prior to the end of the calendar year.

D. *Holiday Pay upon Termination, Resignation or Retirement*

When a Police Officer leaves City employment the City shall compensate him or her for any holiday time accrued, not to exceed twelve (12) holidays.

ARTICLE 8 - VACATIONS

A. *Vacation Authorized*

Police Officers shall be entitled to receive their regular salaries during vacation periods earned and taken in accordance with the provisions of this Article. Police Officers shall not be entitled to use any vacation, unless they have completed six (6) months of full-time employment with the City.

B. *Vacation Accrual*

Police Officers shall accrue vacation according to the following schedule:

Completed Years of City Employment	Hours Accrued per Biweekly Pay Period
0 to end of year 3	3.08
4 through 6	3.69
7 through 9	4.62
10 through 12	5.54
13 through 15	6.15
16 through 19	6.77
20 or more	7.69

C. *Rules for Taking Vacation*

1. All vacations are to be taken as directed by the Commander of each Division at such time as it would be most advantageous to the efficient operations of that Division. However, in the assignment of vacation periods:
 - a. Police Officers with the most departmental seniority (as defined in Article 6 (K)) shall be given first consideration for vacation requests submitted prior to March 15 of each year. Requests made thereafter shall be approved on a first-come first-served basis; and
 - b. Annual vacation requests submitted prior to March 15 of each year will be requested in increments of a minimum of one (1) day. A Police Officer may request vacation time which the Police Officer has already accrued or will have accrued prior to the requested dates. In the event that a Police Officer's requested vacation day, or any portion of a multi-day vacation request, falls on the Police Officer's scheduled day off, the Police Officer will not be required to use a vacation day for the scheduled day off. The use of the vacation request will be otherwise unaffected.
2. Police Officers may accumulate vacation (including both earned vacation and sick leave conversion time) according to their credited years of employment with the City up to the following maximum limits:
 - a. After six (6) months: up to two hundred (200) hours; and
 - b. After nine (9) years: up to two hundred eighty (280) hours; and
 - c. After fourteen (14) years: up to three hundred twenty (320) hours.
3. Any vacation earned or accrued beyond said maximum shall be deemed forfeited unless utilized prior to the end of the calendar year in which such maximum has been accrued. On petition of a Police Officer, the Chief may

allow the Police Officer to accumulate vacation earned in excess of the maximum limits provided in subparagraphs (2 or 3); if the Chief determines that the Police Officer was unable to use vacation due to circumstances beyond the Police Officer's control.

D. Vacation Benefits upon Termination

1. Police Officers who leave City employment shall be entitled to be paid for all earned and unused vacation time.
2. Police Officers shall not be entitled to any payment or termination benefit hereunder:
 - a. Until Police Officers have completed six (6) months of full-time employment with the City; or
 - b. If resigning Police Officers fail to give at least ten (10) working days prior written notice to their Division Commander of their contemplated resignation.

E. Cash Payment of Earned Vacation Time in Lieu of Use

Police Officers may request cash payment of vacation time in lieu of use subject to applicable City policy. Any such payments shall be made at the sole discretion of the Chief.

**ARTICLE 9 (PLAN "A" ONLY) – SICK LEAVE, OTHER RELATED LEAVE, AND
PERSONAL LEAVE**

A. Sick Leave Policy and Procedures

1. Sick leave shall be provided for Police Officers as insurance against loss of income when they are unable to perform assigned duties because of illness or injury.
2. Police Officers shall be entitled to ninety-six (96) hours of sick leave each calendar year. Sick leave will be granted in a lump sum during the first month of each calendar year, if the individual Police Officer's average sick leave, for the prior year.
3. Police Officers who have used less than the City average as computed on the last day of the last payroll period of each year shall be awarded an additional twenty-four (24) sick leave hours effective on the following dates:
 - a. January 16, 2015;
 - b. January 29, 2016; and

c. January 27, 2017.

4. Police Officers absent from work due to illness or injury shall report the intended absence to their Division Commander or supervisor as soon as practical, but no later than fifteen (15) minutes after commencement of their duty shift unless justified by emergency circumstances.
5. Police Officers requesting sick leave under this section may be required to provide verification of illness or injury from a competent medical practitioner.

B. Accumulation of Sick Leave

Unused sick leave hours may be accumulated from year to year.

C. Sick Leave Conversion to Vacation Time

At the beginning of the calendar year, Police Officers who have accumulated two hundred forty (240) sick leave hours may convert up to forty (40) hours of accumulated sick leave to vacation time. The number of hours of sick leave used during the previous calendar year shall be subtracted from forty (40) hours, with the remainder available for conversion to vacation.

D. Notification of Election

The conversion of sick leave to vacation for Police Officers as provided in C above is automatic unless the Police Officer elects not to convert such leave to vacation time. Election by Police Officers not to convert must be made by notifying the police department, in writing, on or before, January 31 of each year.

E. Presumption of Use

Any sick leave hours converted to vacation as above described, shall be deemed to be taken prior to any other hour of vacation time to which Police Officers are entitled. Any sick leave hours converted to vacation remaining unused at the date of termination, resignation or retirement shall be forfeited by the Police Officers.

F. Retirement Benefits Police Officers

1. Upon a Police Officer's retirement, the City will contribute fifty percent (50%) of the cash value of the Police Officer's accumulated, unused sick leave to the Nationwide Post Employment Health Plan, in accordance with the provisions and requirements of that plan. The value of the sick leave will be calculated using the hourly rate of pay in effect on the Police Officer's last day worked prior to retirement. Such contribution shall be into an "insurance premium reimbursement account" to be used pursuant to the Internal Revenue Code and regulations.
2. Prior to July 1 of each succeeding year, the Association and City will evaluate this provision, and may modify its terms for the following year. The terms of

this provision will not be modified except one time annually, as provided herein.

G. *Hospitalization Leave*

1. Hospitalization leave shall be provided for Police Officers, in addition to sick leave authorized hereunder, as insurance against loss of income when Police Officers are unable to perform assigned duties because of scheduled surgical procedures, urgent medical treatment, or hospital admission.
2. Police Officers shall be entitled to two hundred forty (240) hours of hospitalization leave each calendar year. Hospitalization leave shall not accumulate from year to year. Police Officers may not convert hospitalization leave to vacation or any other leave, nor may they convert hospitalization leave to any additional benefit at time of retirement.
3. Police Officers shall not be entitled to hospitalization leave until they have completed six (6) months of continuous employment with the City.
4. Police Officers who are unable to perform their duties during a shift due to preparations for (such as fasting, rest, or ingestion of medicine), or participation in, a scheduled surgical procedure, shall obtain the permission of their Division Commander or supervisor prior to the scheduled procedure. With the approval of the Division Commander or supervisor, Police Officers may report the absence from the affected shift as hospitalization leave.
5. Police Officers who must receive urgent medical treatment at a hospital, emergency room, or acute care facility, and who are unable to perform their duties during a shift due to urgent medical treatment, may report the absence from the affected shift as hospitalization leave. Police Officers are responsible to report the receipt of urgent medical treatment to their Division Commander or supervisor as soon as practical. Herein, urgent medical treatment includes at-home care directed by a physician immediately after the urgent medical treatment and within the affected shift.
6. Police Officers, who are admitted to a hospital for medical treatment, so they are unable to perform their duties, may report the absence from duty as hospitalization leave.
7. Medical treatment consisting exclusively or primarily of post-injury rehabilitation or therapy treatment, whether conducted in a hospital or other medical facility, shall not be counted as hospitalization leave.
8. Police Officers requesting hospitalization leave under this section may be required to provide verification of treatment from a competent medical practitioner.

H. Recovery of Sick Leave and Hospital Benefits

Police Officers shall be entitled to receive sick leave or hospitalization leave benefits for illness, injuries or disability resulting from accidents arising out of or in the course of employment for an employer other than the City. Provided, however, that as a condition of granting such leave, the City may require that it be subrogated to the Police Officer's rights of recovery against any person or organization associated with such injury. The City shall have the exclusive right to decide whether to require subrogation and/or seek recovery; provided, however, that full recovery by and reimbursement to the City of all medical and leave costs, shall have the effect of re-vesting with the Police Officers all sick leave and hospitalization leave entitlements exhausted as a result of such injury.

I. Dependent Leave

1. Dependent leave of absence may be requested by Police Officers for FMLA-qualified reasons.
2. Dependant leave may also be requested by Police Officers to care for a Police Officer's child, spouse, or parent who is ill or injured, but does not have a serious health condition (non-FMLA qualified event).
3. The following provisions apply to the use of dependent leave:
 - a. Dependant leave may be granted with pay on a straight-time basis.
 - b. For dependant leave used for an FMLA-qualified event, Police Officers shall be entitled to use as dependant leave all accumulated unused sick leave.
 - c. For non-FMLA-qualified events, Police Officers shall be entitled to use sick leave as dependant leave.
 - d. Police Officers must give notice, with documentation upon request, to their supervisor as soon as possible under the circumstances.
 - e. Police Officers' sick leave shall be reduced by the number of hours taken as dependant leave under this Article provided, however, that forty (40) hours of dependant leave used during the calendar year will not affect the sick leave conversion options of this MOU.

ARTICLE 9 (PLAN "B" ONLY) - PAID PERSONAL LEAVE

Under Plan "B" paid personal leave shall be provided for Police Officers as insurance against loss of income when a Police Officer needs to be absent from work because of illness or injury, to care for a dependent, or for any other emergency.

A. Amount of Paid Personal Leave

Each Police Officer shall be awarded personal leave and be able to use their personal leave no later than:

- a. December 5, 2014 for 2014 – 2015 plan year;
- b. December 4, 2015 for 2015 – 2016 plan year; and
- c. December 2, 2016 for 2016 – 2017 plan year.

Based on the following schedule:

Months of Continuous City Service	Hours of Personal Leave
Less than 6	40 hours
More than 6 less than 24	60 hours
More than 24	80 hours

Police Officers covered by Plan "B" hired during the plan year will receive personal leave on a prorated basis.

B. City Contribution

Police Officers may not carry over more than eighty (80) hours of personal leave to the next plan year, which begins on the following dates:

- a. November 9, 2014;
- b. November 8, 2015; and
- c. November 6, 2016.

For any personal leave unused by a Police Officer above eighty (80) hours on the dates mentioned above, the City, no later than the following corresponding dates below, will contribute the value of the unused personal leave to the Nationwide Post Employment Health Plan:

- a. December 19, 2014;
- b. December 18, 2015; and
- c. December 16, 2016.

The value of this contribution shall be based on the wage schedule at the end of the plan year. This contribution shall not be subject to election by the Police Officer.

C. *Carry Over of Personal Leave*

Any Police Officer's personal leave hours not contributed according to Section B above shall carry over to the next plan year.

D. *Conditions of Use of Paid Personal Leave*

Based upon the need to operate at acceptable staffing levels and to maintain the safety of the public and Police Officers, paid personal leave shall be used in a manner directed by each Bureau. Minimum use of paid personal leave is in one (1) hour increments.

Prior notice and approval shall not apply in situations where paid personal leave is used for illness or dependent leave, in which case the Police Officer should give notice as soon as possible, but no later than fifteen (15) minutes after commencement of the duty shift unless justified by emergency circumstances. Use of personal leave for any other reason shall be subject to supervisory approval.

E. *Short-Term Disability Insurance*

Protection against loss of income when a Police Officer is absent from work due to a short term disability shall be provided to Police Officers covered under Plan "B" through short-term disability insurance (SDI). There shall be no cost to the Police Officer for SDI. SDI shall be administered in accordance with the terms determined by the City. The City will seek recommendations from its benefits committee. As one of the conditions of receiving SDI, the Police Officer may be required to submit to a medical examination. The agreement between the City and Third-Party Administrator of the SDI program will be available for review in the City's InfoBase and at the Human Resource Management Office. At the request and agreement of the Police Officer, the City may provide temporary light duty assignments to Police Officers on SDI, provided a light duty assignment is available, and the Police Officer provides proper medical releases.

F. *Benefits Upon Leaving City Employment*

Upon an eligible employee leaving City employment, the City shall contribute the value of accumulated unused personal leave hours, in excess of eighty (80) hours, to the Nationwide Post Employment Health Plan. Any remaining accumulated unused personal leave minus any adjustment necessary after calculating the "prorated amount," shall be paid to the employee at fifty (50) percent of the hourly base wage rate on the date of leaving City employment for each unused hour, subject to appropriations of funds. For purposes of this subparagraph, "prorated

amount” shall mean the amount of personal leave credited at the beginning of the plan year, multiplied by the ratio of the number of months worked in the plan year (rounded to the end of the month which includes the date of leaving City employment) to twelve (12) months. If the eligible employee, at the time of leaving City employment, has used personal leave in excess of the prorated amount, the value of the excess amount shall be reimbursed to the City and may be deducted from the eligible employee's final paycheck.

G. *Payment of the Retirement / Layoff (R/L) Account:*

1. All of the hours in the R/L account shall be payable at layoff as follows: The Police Officer shall be paid for each hour in the Police Officer's R/L account.
2. Upon a Police Officer's retirement, the City will contribute the cash value of the Police Officer's R/L account to the Nationwide Post Employment Health Plan, in accordance with the provisions and requirements of that Plan. The value of that contribution will be calculated using the hourly rate of pay for the last day the Police Officer actually worked prior to retirement.
3. Prior to July 1 of each year of this MOU, the Association and the City will evaluate the provision in this subparagraph, and may modify its terms for the following fiscal year.
4. Hours may be withdrawn from the R/L account for emergencies after personal leave hours are exhausted, and with approval of the Police Officer's Division Commander. Approval shall not be unreasonably denied. It is understood that hours used from the R/L account shall be governed by the same rules of usage that are applied to sick leave hours. R/L account hours may also be used as a supplement to Workers Compensation benefits which, when added to the employee's Workers Compensation benefits, equals the employee's regular net salary. The employee must make an election in writing to the Police Officer's Bureau Commander to use R/L account hours to supplement Workers' Compensation benefits.

H. *Post Employment Health Plan*

Contributions made to the Nationwide Post Employment Health Plan under this Article 9 (Plan "B" Only) shall be into an "insurance premium reimbursement account" to be used pursuant to the Internal Revenue Code and regulations.

ARTICLE 10 (PLAN "A" & PLAN "B") – LEAVE OF ABSENCE

A. *Bereavement Leave*

Bereavement Leave may be approved by the Chief or designee for the death of persons who stood in loco parentis for a Police Officer or his or her spouse.

Time off with pay will be granted a full-time Police Officer who suffers the loss of a wife, husband, child, stepchild, mother, father, stepmother, stepfather, sister, stepsister, brother, stepbrother, father-in-law, mother-in-law, son-in-law, daughter-in-law, grandchild, step-grandchild, grandfather, grandmother, step-grandmother, step grandfather, grandmother-in-law, grandfather-in-law, domestic partner, and relatives of a domestic partner listed above. In the event of the death of any of these persons, a Police Officer or Police Sergeant will be paid his or her regular base for scheduled work time from the time of death through the day of the memorial service not to exceed forty (40) hours.

A Police Officer will receive one (1) additional shift of paid bereavement leave following the memorial if the memorial is held more than one hundred fifty (150) miles from Salt Lake City and the day following the memorial is a regular working shift.

If relatives other than those listed above die, a Police Officer will be paid for one (1) work shift from scheduled working hours while attending the relative's memorial service.

In the event that a Police Officer's friend dies, a Police Officer will not be provided paid bereavement leave but may use his or her own available leave or vacation time to attend the memorial service, subject to the approval of his or her immediate supervisor. Reasonable effort will be made to allow the Police Officer to use available time for this purpose.

A Police Officer may be asked to provide proof of a death to his or her supervisor, including the death's date and the memorial service's date and location.

If any family member identified above dies while a Police Officer is on vacation, his or her vacation will be extended by the amount of time authorized as bereavement leave.

Police Officers who are on an unpaid leave of absence are not entitled to Bereavement Leave.

The Chief or designee has the discretion to grant a Police Officer additional bereavement leave.

B. *Family Medical Leave Act (FMLA) (Informational Only)*

Benefits in this Article are for the purpose of continuing income to employees during absences due to illness, hospitalization, or other specifically identified reasons. Some of these absences may qualify under the Family and Medical Leave Act (FMLA). FMLA is a federal law that provides a period of unpaid leave each year and protects jobs and health care benefits for Police Officers who need to be off work for certain

“family and medical” reasons. Police Officers may obtain a complete copy of the City’s FMLA policy on the City’s intranet or may request a copy from the City’s Division of Human Resource. The City requires all employees using FMLA leave to exhaust their paid leave allotments for FMLA qualifying events prior to taking unpaid FMLA leave. For additional information refer to the Family Medical Leave Act Policy 3.01.07 at www.slcgov.com or contact your Human Resource Consultant.

C. *Military Leave*

1. Leave for Police Officers Who Enter Military Service

Police Officers who enter the services of the United States, including the United States Army, United States Navy, United States Marine Corps, United States Air Force, United States Coast Guard or commissioned corps of the Public Health Service, shall be entitled to be absent from their duties and service with the City, without pay, as required by state and federal law.

2. Leave While on Duty with Armed Forces or Utah National Guard

Police Officers who are or who shall become members of the United States Army, United States Navy, United States Marine Corps, United States Air Force, and the United States Coast Guard, any unit of the Utah National Guard, or commissioned corps of the Public Health Service shall be allowed full pay for all time not in excess of 11 working days per calendar year spent on duty with such agencies. This leave shall be in addition to the annual vacation leave with pay. To qualify, a Police Officer claiming the benefit under this provision shall provide documentation to the City demonstrating duty with such agencies. To qualify, the duty does not have to be consecutive.

D. *Leave for Jury Duty*

Police Officers are entitled to all statutory jury fees. The City will not reduce a Police Officer’s salary because of jury service.

A Police Officer must give his or her supervisor as much advance notice as possible of jury service that may require him or her to be absent from work.

If a Police Officer is excused from jury service during his or her normally scheduled shift, he or she will return to work or arrange for leave time for the balance of the shift. Time spent in jury service, whether on or off duty, will be credited towards that day’s work shift.

E. *Additional Leave of Absence*

Police Officers shall be eligible for additional leaves of absence without compensation at the discretion of the City.

F. *Disability Compensation*

Police Officers shall receive disability compensation pursuant to Utah Code as interpreted by the Utah State Retirement Board.

G. *Injury Leave*

The City shall establish rules and procedures for administration of an injury leave program (supplemental to regular sick and personal leave benefits) for Police Officers, under the following qualifications and restrictions:

1. The disability must have resulted from a documented injury arising out of the discharge of official police duties and/or while exercising some form of necessary law enforcement authority as determined by the Chief.
2. Police Officers must be unable to return to work due to the injury as verified by a competent medical practitioner acceptable to the City.
3. The leave benefit must not exceed the value of the Police Officer's net salary during the period of absence due to the injury, less all amounts paid or credited to the Police Officer as worker's compensation, social security, long term disability, or retirement benefits, or any form of governmental relief whatsoever.
4. The value of benefits provided to Police Officers under this injury leave program shall not exceed the total of Five Thousand Dollars (\$5,000) per officer per injury, unless approved in writing by the Chief after receiving an acceptable treatment plan and consulting with the City's Risk Manager.
5. The City's Risk Manager shall be principally responsible for the review of injury leave claims.
6. The Police Department shall track the per-officer, per-injury benefit and shall advise the City Risk Manager when the benefit has reached Three Thousand Five Hundred Dollars (\$3,500). Upon receipt of such notice, the Risk Manager shall notify the Police Officer of the estimated date on which the maximum benefit will be reached, said Police Officer may then request an increase in the benefit as set forth in subparagraph 4 above or may then elect in writing to the Risk Manager to use accumulated sick leave, personal leave, and/or authorized vacation time to supplement the Police Officer's Workers Compensation disability benefit, not to exceed the Police Officer's net salary.
7. "Net salary" for purposes of this provision shall mean gross compensation less federal and state income tax and FICA withholdings.

**ARTICLE 11 – TUITION AID, UNIFORM, K-9, AUTOMOBILE, TRAVEL, AND
BLOOD DRAW ALLOWANCES**

A. *Tuition Aid*

Police Officers shall be eligible to participate in the City's Tuition Reimbursement Program.

B. Uniform Allowance

1. Except as otherwise provided below in subparagraph B.6, effective July 1 of each year covered by this MOU, Police Officers may purchase authorized uniform, clothing, or equipment items up to Four Hundred Fifty Dollars (\$450) per fiscal year.
2. Police Officers in uniform assignments will be given a voucher redeemable for the authorized amount at any uniform or equipment vendor, will directly pay an authorized vendor, or will reimburse Police Officers for authorized uniform purchases. The Department will arrange for the recognition of such vouchers or direct billing by uniform or equipment vendors. Police Officers in plain clothes assignments will be issued a separate check in the authorized amount by the 15th of July each year. Police Officers must use their yearly uniform allowance by May 1st or forfeit the balance.
3. The City shall provide for the cleaning of uniforms as described in Department policy.
4. Police Officers in plainclothes assignments, as determined by their Division Commander, shall be provided a cleaning allowance of Twenty-Two Dollars (\$22) per pay period.
5. During the term of this MOU, the City may wish to move to a Quartermaster System for uniforms and equipment. If the City wishes to proceed with the implementation of such a system during the term of this MOU, the City and Association may mutually agree to a limited reopener to negotiate potential changes to this Section.
6. All Police Officers hired after July 1, 2014 and who work in uniformed assignments will not receive the uniform allowance as stated above, but will instead be enrolled in the Department's Quartermaster System, which will operate as follows:
 - a. Necessary uniform and equipment items, including patrol uniforms, detective uniforms, duty gear, footwear, cold-weather gear, headwear, etc. will be provided to such Police Officers by the Department's Quartermaster pursuant to Department policy.
 - b. A full inventory of items that the Quartermaster will provide to Police Officers within the Quartermaster System and the manner in which they will be distributed will be stated in Department policy. Such policy will be generated by a Quartermaster Committee that will have representatives from both the Department and the Association.
 - c. Police Officers hired prior to July 1, 2014 will have until July 31, 2014 to opt-in to the Quartermaster System. Any Police Officer that opts into the Quartermaster System will receive the items as stated herein and will not receive the \$450 uniform allowance. Once a Police Officer has opted into the Quartermaster System, the Police Officer may not opt-out.

- d. Police Officers in the Quartermaster System will be paid the sum of One Hundred Dollars (\$100) each for the purpose of independently purchasing any incidental uniform or equipment needs not provided by the Quartermaster System. This payment will be made upon hiring for those Officers hired after July 1, 2014 or on August 15, 2014 for those Officers that choose to opt-in to the Quartermaster System pursuant to subparagraph 6.c.
- e. Police Officers participating in the Quartermaster System that are transferred to a plain clothes assignment will be paid a portion of that year's \$450 uniform allowance, pro-rated on a monthly basis, from the date of the transfer to the end of the fiscal year.
- f. Police Officers who transfer from a plain clothes assignment to a uniform assignment will return to whichever system (uniform allowance or Quartermaster) they participated in prior to the plain clothes assignment and may, within thirty days of the notice of transfer, opt-in to the Quartermaster System. Police Officers who opt-in at that time will be entitled to receive the \$100 payment provided for in subparagraph 6.d.
- g. The Department anticipates that it will provide notice to Police Officers of an opt-in period for the Quartermaster System effective for the next fiscal year beginning July 1, 2015, subject to any modification of the Quartermaster System negotiated between the City and the Local in a subsequent memorandum of understanding.

C. *K-9 Squad Allowance*

Police Officers assigned to the K-9 squad will be compensated as follows:

- 1. Police Officers shall be allowed ten (10) hours per month to care for the police service dog. Such hours shall be counted as part of the Police Officer's regular work shift(s).
- 2. Police Officers shall be provided ten (10) hours per month while off duty, at the rate of one-and-one-half (1½) times their wage rate, to care for the police service dog. No more than ten (10) hours per month shall be spent off duty to care for the police service dog unless authorized by the Police Officer's supervisor.

D. *Automobile and Travel Allowances*

The City will pay automobile and travel allowances pursuant to the City and SLCPD Policies.

E. Blood Draw Callout

Police Officers who participate in an evidentiary Blood Draw Program, and are called to a scene to perform blood draw duties shall have such callout paid as an extra duty shift as described in Article 6, Section L, Subparagraph 2. Off-duty Police Officers who participate in an evidentiary Blood Draw Program shall be used first to perform blood draws. If no off-duty Police Officers are available the City may use on-duty Police Officers for this function.

On-duty Police Officers will not receive overtime compensation for a blood draw unless the blood draw extends past the end of their regularly scheduled shift, in which case it shall be considered an extra duty shift. The extra duty shift described herein may include multiple blood draws and will last until the Police Officer is released from blood draw duty. If a Police Officer is recalled to blood draw duty after being released, such recall shall constitute a new extra duty shift.

The selection, training and scheduling of Police Officers for an evidentiary Blood Draw Program will be established by SLCPD Policy developed by the Chief and the Association President.

ARTICLE 12 - INSURANCE

A. Life, Accidental Death and Dismemberment, Dental, and Health Insurance

1. The City will make available life, accidental death and dismemberment; dental; and health insurance to all Police Officers covered under this MOU, upon the terms and conditions as may be from time to time determined by the City.
2. A premium payment shall be deducted biweekly consistent with the pay periods. The premium payment rates are attached as Appendix C.
3. The City will make available an Employee Assistance Program that will provide counseling by an outside independent firm.

B. Post Employment Health Plan

The City will participate in the Nationwide Post Employment Health Plan (PEHP), as adopted by the City by contract and ordinance. The City will contribute Twenty-Four and 30/100 Dollars (\$24.30) per pay period into each Police Officer's PEHP account. In fiscal years with twenty-seven (27) pay periods, contributions will not be on the 27th pay period.

Contributions made under this Section B shall be made into a "universal reimbursement account" that may be used for qualified medical expenses as provided for in the Internal Revenue Code and Regulations.

ARTICLE 13 – PENSION PLAN CONTRIBUTION

A. Non Contributory Retirement System

For Police Officers enrolled in the Tier 1 Public Safety Noncontributory Retirement System, as defined in state code, the City shall make the entire contribution to the Utah State Retirement Fund as required by the statute.

B. Tier 2 Retirement System

For Police Officers hired after July 1, 2011 and enrolled in the Tier 2 Public Safety Retirement System, as defined in state code, the City shall make the contributions to the Tier 2 Hybrid Retirement System or the Tier 2 Defined Contribution Plan pursuant to the Police Officer's election and as required by the statute.

C. Longevity Benefit

The City will pay the pension contribution on a Police Officer's longevity benefit, which is defined in Article 5.

D. Career Path Incentive

The City will pay the pension contribution on a Police Officer's career path incentive pay.

ARTICLE 14 – RESERVE OFFICERS

A. Exclusion from MOU

Reserve Officers, as defined in SLCPD policy, are excluded from the terms and conditions of this MOU.

B. Use of Reserves

1. The City shall not replace authorized full-time Police Officer positions in SLCPD with reserve officers. In the event the City reduces the number of full-time Police Officer positions it authorizes to be maintained in SLCPD, the number of authorized reserve officer positions shall be reduced by the same number.
2. The City may use reserve officers to perform any work that would normally be performed by full-time Police Officers, under the following conditions:
 - a. The City may use reserve officers to supplement police services, such as additional staffing for special events, traffic or crowd control, after such events or work details have first been offered to full-time Police Officers during an initial sign-up period.

- b. If, after the initial sign-up period, there are work details that have not been filled voluntarily by full-time Police Officers, the City may assign reserve officers to those work details.
 - c. The City may assign reserve officers to assist in work performed by full-time Police Officers. The allocation of full-time Police Officers to any assignment shall be made by the Chief.
 - d. The City may use reserve officers as needed to assist with any circumstance in which there is an emergency call-out of police personnel.
- 3. A reserve officer may not be assigned to ride with a full-time Police Officer unless the Police Officer consents, unless the conditions in subparagraph 2(d) above exist.
 - 4. The City shall not change any Public Safety dispatch procedure, protocol, or priority with regard to assigning calls to full-time Police Officers because of reserve officers. Any such change of assignment (e.g., the reduction of Police Officers assigned to a call or the cancellation of back-up Police Officers) shall be initiated by the full-time Police Officer in charge of the assignment.

ARTICLE 15 – PROCEDURAL RIGHTS

It is the intent of this Article to provide procedural safeguards to Police Officers who are under investigation for alleged acts or omissions which if proven could result in discipline.

A. Police Officers' Procedural Rights during Investigative Interviews

The procedural rights in this section do not apply to routine, initial inquiries, coaching, instruction, or direction given Police Officers by their supervisor.

- 1. Prior to interview, the Police Officer shall be advised of the following:
 - a. The nature of the matter being investigated;
 - b. The specific allegation(s) of misconduct, if any, against the Police Officer being interviewed;
 - c. The date, time, and location of the matter that gave rise to the allegation(s);
 - d. All rights and obligations pertaining to the *Garrity* rule;
 - e. The Police Officer's right to have representation as provided in Article 4.
- 2. The interview shall specifically and narrowly focus on the job related conduct of the Police Officer.
- 3. A recording of the interview session of the Police Officer shall be made. The Police Officer may make a recording of the interview session, provided

however, that no recording shall take place without the knowledge of all parties present.

4. Before a Police Officer is re-interviewed, the Police Officer shall be afforded a reasonable opportunity to review a complete recording of the Police Officer's previous interview(s). In the event the Police Officer is re-interviewed regarding information provided by the Police Officer in a previous interview, the Police Officer shall be afforded a reasonable opportunity to review a transcript of the relevant portion of the prior interview upon which the Police Officer will be re-interviewed. Such partial transcript shall be provided by the Department. During the re-interview(s), the Police Officer shall have the right to have available the transcript described above. Police Officers shall not be limited to the partial transcript provided by the Department and may bring a full transcript of the prior interview(s) to the re-interview, but such full transcript must be created at the Police Officer's own expense.

B. Limitations of Investigations

1. Persons conducting the investigation may not:
 - a. Subject the Police Officer under investigation to offensive language or threaten disciplinary action, except a Police Officer refusing to respond to questions or submit to interviews shall be informed that failure to answer questions that are narrowly and directly related to job related conduct may result in disciplinary action;
 - b. Make any promise of reward or leniency as an inducement for the Police Officer to answer any questions, or
 - c. Be a person with significant personal knowledge of the facts giving rise to the investigation.
2. Persons deciding the disposition of an investigation may not be the person who made the initial allegation(s), either directly or indirectly.

C. Dispositions and Time Limits

1. The Police Officer shall be notified, in writing, of the final disposition of any investigation, including a disposition of each allegation, and the disciplinary action to be administered, if applicable, within seventy-five (75) calendar days from the date the complaint was initiated, unless an extension is granted by the Chief or appropriate City official for non-department investigations. The Police Officer shall be notified, in writing, of any such extension, the reason for the extension, and the anticipated date of conclusion of the investigation.
2. In the event the Police Officer is notified that the preliminary disposition of an investigation includes a sustained charges(s) of misconduct, a pre-disciplinary hearing will be held no sooner than ten (10) no later than twenty (20) calendar days from the date such notice is received by the Police Officer unless otherwise mutually agreed by the Association and the City, or unless otherwise

mutually agreed upon by the Police Officer and the Chief or appropriate City official.

D. Polygraphs

1. Police Officers may not be compelled to submit to a polygraph examination. Disciplinary action may not be taken against Police Officers refusing to submit to a polygraph examination, nor may any comment be entered anywhere in the investigator's notes or elsewhere indicating the Police Officer refused to submit to a polygraph examination.
2. Testimony or evidence is not admissible at any subsequent judicial or administrative hearing, trial, or proceeding to the effect that the Police Officer refused to submit to a polygraph examination.

E. Procedural Safeguards during Disciplinary Process

The administrative appeal process described in Article 16 shall provide, at a minimum, the following procedural safeguards:

1. Pre-disciplinary Hearing
 - a. Prior to any pre-disciplinary hearing, Police Officers and their representatives will be afforded a reasonable opportunity to examine all evidence being relied upon by the City.
 - b. Police Officers will be provided with a notice of charges, a statement of the grounds for the charges and the evidence relied upon;
 - c. Police Officers shall be afforded an opportunity to respond to said charges.
2. Post-disciplinary Appeal
 - a. Police Officers and their representatives shall have an opportunity to review all evidence being relied upon by the City at least fourteen (14) calendar days prior to any appeal proceedings. Any evidence not provided to the Police Officers or their representatives for reasons of confidentiality or other reasons cannot be used in an appeal proceeding.
 - b. Police Officers shall have the right to cross examine the City's witnesses, call witnesses in their own behalf, and to give rebuttal evidence to the charges;
 - c. Police Officers shall have the right to representation as provided in Article 4;
 - d. The post disciplinary appeal shall be heard by an impartial trier of fact as prescribed herein;
 - e. The decision of the trier of fact, within its jurisdiction as provided in Article 16 and 17, shall be based solely on the evidence adduced at the hearing;

- f. A complete and accurate record will be made of the hearing;
- g. Police Officers may not be subjected to disciplinary action, discrimination in any aspect of employment, or denied promotion, or threatened with any of these because of the lawful exercise of these rights.

F. Remedy

- 1. Police Officers shall not be subjected to disciplinary action except upon compliance with the procedural rights provided in this Article.
- 2. A Police Officer, or the Association may bring claims that this Article has not been complied with by using the procedural grievance process provided in Article 16.
- 3. In the event the Chief finds this Article has not been complied with, the Chief shall take such steps as necessary to bring the matter into compliance with these procedural rights.
- 4. If a procedural grievance arises prior to the matter being submitted by the investigator for preliminary disposition, the matter will not be submitted by the investigator for preliminary disposition until the grievance is resolved.
- 5. If a procedural grievance arises after the matter has been submitted for preliminary disposition, the matter will not proceed to the pre-disciplinary hearing or for final disposition or discipline until the grievance is resolved.
- 6. If a procedural grievance arises after final disposition and/or discipline has been administered, the Chief shall reevaluate the final disposition.
- 7. If the Chief determines there should be a change in the final disposition of the matter, the discipline shall be modified or rescinded to reflect the change in the final disposition.

ARTICLE 16 – GRIEVANCE PROCEDURE

It is the intent of the City and the Association to adjust grievances in a manner mutually satisfactory to the Police Officers, the Association, and the City at the lowest possible level within the framework of existing laws and regulations.

A. Scope of Grievances

This Article provides a separate procedure for the resolution of each of the following categories of grievances:

- 1. Contractual grievances;
- 2. Disciplinary grievances;
- 3. Grievances on a sustained charge of misconduct when no disciplinary action is taken.

4. Procedural grievances.

B. *Grievance Procedure*

1. Contractual Grievance

- a. A contractual grievance is an allegation by the Association that the City has violated an express provision of this MOU, provided however, that Articles 1, 15, 17, 21, 22, 23, 24, and 25 of this MOU shall not be subject to the contractual grievance procedure.
- b. A contractual grievance shall be confined exclusively to the interpretation and/or application of the express provisions of this MOU except for the Articles described above. A contractual grievance shall not include disciplinary grievances or claims that procedures in Article 15 were violated.
- c. The procedural steps for resolution of a contractual grievance shall be as follows:

Step 1 The Association shall file a written grievance with the Chief within thirty (30) calendar days after the event giving rise to the grievance or thirty (30) calendar days after the Association should reasonably have learned of the event giving rise to the grievance, whichever is later. The Chief shall give a written answer to the Association within thirty (30) calendar days after receipt of the grievance.

Step 2 If the grievance is not settled at Step 1, the Association may, within fifteen (15) calendar days after receiving the Chief's decision, present the grievance to the City's contract administrator for review and investigation. The City's contract administrator shall submit a written decision to the Chief and the Association within fifteen (15) calendar days following receipt of the grievance.

Step 3 If, after completion of steps 1 and 2, the grievance is not resolved, the Association may submit the contractual grievance to arbitration. The decision of the arbitrator shall be final and binding.

2. Disciplinary Grievance

- a. For the purposes of this MOU, there are two categories of disciplinary grievances:
 - i. Those disciplinary actions taken by the City as a result of a sustained charge of misconduct that do not involve a loss of compensation, such as written adverse entries into a Police Officer's personnel file, including written reprimands, referred to in this MOU as "Summary Discipline." For purposes of this MOU, adverse annual merit evaluations shall also be defined as "Summary Discipline."

- ii. Those disciplinary actions taken by the City which result in a denial or postponement of a merit increase or a suspension without pay of twenty-four (24) hours or less, referred to in this MOU as "Punitive Discipline."
- b. Disciplinary action taken by the City which results in a suspension of more than three (3) days or twenty-four (24) hours or termination must be appealed by the Police Officer as provided by statute and Civil Service Rules and Regulations. The procedural steps for resolution of a disciplinary grievance shall be as follows:
 - i. Summary Discipline
 - Police Officers may appeal summary discipline by filing a written request for appeal with the Chief's office within ten (10) calendar days from the date the Police Officer receives the summary discipline.
 - The Chief or designee shall meet with the Police Officer to hear the appeal, and may conduct additional meetings or hearings as necessary to resolve the appeal. The Bureau Chief and Police Officer's representative may make a presentation to the Chief or designee in an effort to resolve the appeal.
 - Any hearing(s) conducted hereunder shall comply with the post disciplinary procedural safeguards provided in Article 15.
 - The Chief shall give the Police Officer a written decision within 30 calendar days of receiving the appeal. The Chief's decision is final and binding.
 - ii. Punitive Discipline
 - After the Chief has issued punitive discipline, a Police Officer may appeal the Chief's decision to arbitration. The decision of the arbitrator shall be final and binding.
- 3. Grievances on a Sustained Charge of Misconduct When No Disciplinary Action is Taken

In the event the City sustains a charge of misconduct against a Police Officer but takes no disciplinary action, the Police Officer may appeal the sustaining of the charge of misconduct by following the procedure provided herein.

 - a. A Police Officer may appeal a sustained charge of misconduct by filing a written request for appeal with the Chief's office within ten (10) calendar days from the date the Police Office is notified, in writing, that discipline will not be issued on a sustained charge of misconduct.
 - b. If the City does not provide the Police Officer notice in writing, the Police Officer may appeal the sustained charge of misconduct within

twenty (20) calendar days from the date the Police Officer learns of the sustained charge of misconduct.

- c. The Chief or designee shall meet with the Police Officer to hear the appeal and may conduct additional meetings or hearings as necessary to resolve the appeal. The Division Commander and Police Officer's representative may make a presentation to the Chief or designee in an effort to resolve the appeal.
- d. The Chief shall give the Police Officer a written decision within forty-five (45) calendar days of receiving the appeal. The Chief's decision is final and binding.

4. Procedural Grievance

- a. A procedural grievance is an allegation by a Police Officer, or the Association that the City has violated an express provision of Article 15 of this MOU.
- b. A procedural grievance shall be confined exclusively to the interpretation and/or application of the express provisions of Article 15 of this MOU.
- c. The steps for resolution of a procedural grievance shall be as follows:

Step 1 The Police Officer, or the Association shall file a written grievance with the Chief within fifteen (15) calendar days after the event giving rise to the grievance or fifteen (15) calendar days after the Police Officer, or Association should reasonably have learned of the event giving rise to the grievance whichever is later.

Step 2 The Chief shall give a written answer to the Police Officer, or Association within fifteen (15) calendar days after receipt of the grievance.

C. General Rules

- 1. The time limitations set forth in this Article are of the essence. The City, the Association, and the Police Officer (for disciplinary or procedural grievances) may mutually agree to extend the time limits in writing. No grievance shall be accepted by the City unless it is submitted within the time limits set forth in this Article unless mutually agreed to in writing.
- 2. If the Association or Police Officer does not timely submit a grievance to the next step, the grievance shall be deemed to have been settled in accordance with the City's answer at the last step. If the City fails to answer within the time limits set forth in this Article, the grievance shall automatically proceed to the next step.
- 3. Time spent by Police Officers in adjusting grievances and/or pursuing arbitration is not working time and shall not be compensated. However, if any review of a grievance is held during the Police Officer's normal working hours, the Police Officer will not suffer a loss in compensation.

4. A grievance shall be heard during the City's normal working hours.
5. A Police Officer may be represented as provided in Article 4.
6. A Police Officer shall not be subjected to retaliation, punitive action or discrimination in any aspect of employment for the lawful exercise of the grievance procedure.
7. When filing a contractual or procedural grievance, the Association shall state the basis for the grievance, the relevant facts, and the specific provision(s) of this MOU the Association claims the City violated. No new claims may be made by the Association once the grievance has been filed except upon discovery of additional evidence relating to the grievance.
8. When filing a disciplinary grievance, a Police Officer shall state the basis for the appeal. No new basis for appeal may be made by a Police Officer except upon discovery of additional evidence relating to the appeal.
9. Such additional evidence discovered in subparagraphs 7 and 8 above, shall be communicated to the City as soon as possible upon discovery. If the additional evidence is conveyed to the City within ten (10) calendar days prior to a scheduled hearing date, the hearing date shall be continued for fifteen (15) calendar days.

ARTICLE 17 – ARBITRATION PROCEDURE

A. Scope of Arbitration

1. Contractual grievances and disciplinary grievances involving punitive discipline as defined in Article 16 of this MOU, that have been properly and timely processed through the grievance procedure set forth in Article 16 and that have not been settled at the conclusion thereof, may be submitted to arbitration by serving the City with written notice within ten (10) calendar days after receipt of a written decision from the Chief or the City's contract administrator.
2. The failure to serve the City with timely written notice shall constitute a waiver of the Police Officer's, or Association's right to submit to arbitration and the written decision of the Chief or the City's contract administrator shall be final and binding on the aggrieved Police Officer, the Association and the City.

B. Selection of Arbitrator

1. Within ten (10) calendar days after the Association or the Police Officer serves the City with such written notice the City, the Association, and the Police Officer shall jointly request the American Arbitration Association, the Federal Mediation and Conciliation Service or any other similar agency to furnish to the City, the Association, and the Police Officer a list of seven (7) qualified and impartial arbitrators. Within ten (10) calendar days after receipt of that list by the City, the City, the Association, or the Police Officer shall alternately

strike names from the list, until only one name remains. The arbitrator whose name remains shall hear the grievance.

2. The City, the Association, or the Police Officer may mutually agree to select another independent party to arbitrate the grievance.

C. *Arbitrator's Jurisdiction*

The jurisdiction and authority of the arbitrator and the arbitrator's opinion and award shall be confined exclusively as follows:

1. Contractual Grievances.
 - a. The arbitrator shall confine the decision exclusively to the interpretation and/or application of the express provisions of this MOU at issue between the Association and the City; provided, however, that the arbitrator shall not have jurisdiction to interpret or apply Articles 1, 15, 17, 21, 22, 23, 24, and 25 of this MOU.
 - b. The arbitrator shall have no authority to add to, detract from, alter, amend or modify any provision of this MOU, to impose on either party a limitation or obligation not expressly provided for in this MOU; or to establish or alter any wage rate or wage structure.
 - c. The arbitrator does not have jurisdiction to require the City to make or incur expenditures or encumbrances in excess of total appropriations for SLCPD budget as adopted by the City Council.
 - d. The arbitrator shall not hear or decide more than one grievance without the mutual consent of the Association and the City.
 - e. The arbitrator has the authority to resolve a dispute as to whether a matter is the proper subject for arbitration.
2. Grievances Involving Punitive Discipline.
 - a. The jurisdiction and authority of the arbitrator is confined exclusively to deciding whether the City had just cause to issue the discipline.
 - b. The arbitrator shall have the authority only to affirm or reverse the disciplinary action issued by the City. The arbitrator shall have no authority to modify a disciplinary action.

D. *Arbitration Record*

All hearings before the arbitrator shall be formal and transcribed by a certified court reporter, with all witnesses placed under oath.

E. *Arbitrator's Decision*

1. The arbitrator shall proceed to decide the grievance according to the rules established by the arbitrator except as limited herein, and within the jurisdiction provided for in this Article.

2. The written award of the arbitrator, adjudicated within the arbitrator's jurisdiction and authority, shall be final and binding on the aggrieved Police Officer, the Association, and the City.

F. Cost and Fees of Arbitration

1. The expenses, fees and other compensation of any witnesses called before the arbitrator shall be paid by the party calling such witnesses. Other expenses incurred, such as professional services, consultants, preparation of briefs and data to be presented to the arbitrator, shall be paid separately by the respective parties.
2. The arbitrator's fees and expenses, the cost of any hearing room and the cost of a court reporter and of the original transcript shall be paid by the non-prevailing party in the arbitration. The arbitrator shall designate the non-prevailing party.

ARTICLE 18 - COMMITTEES

A. Safety Committee

The City and the Association will establish a joint safety committee to make policy and equipment recommendations to the Chief. The committee shall recommend specifications for police equipment such as, but not limited to, vehicles prisoner transport cages, prisoner restraints, helmets and ballistic vests.

The City shall provide each Police Officer a helmet, ballistic vest, reflective vest, flashlight, flashlight holder, and flashlight traffic cone.

B. Secondary Employment Committee

The SLCPD and the Association will jointly establish a secondary employment committee to make policy recommendations to the Chief related to all aspects of secondary employment. The committee may review a suspension from secondary employment and provide the Chief a recommendation related to that suspension.

ARTICLE 19 – PERSONNEL FILES

A. Access to Files

Police Officers shall, upon reasonable notice, be provided access to their individual Internal Affairs files or personnel files under the following guidelines:

1. Access to Internal Affairs files shall be in accordance with the provisions stated in SLCPD's Policy Manual.
2. Access to the Police Officer's personnel file shall be in accordance with the provisions in the Salt Lake City Corporation Policies and Procedures Manual.

The City and SLCPD will maintain policies which allow a Police Officer to have access to his or her Internal Affairs files and personnel files.

B. Entries into Personnel Files

1. A document adverse to Police Officers' employment may not be entered in their personnel files (which exclude the Internal Affairs files) without the Police Officer having first read and signed the document.
2. The entry may be made, if after reading the document, the Police Officer refuses to sign it. The Police Officer's refusal to sign shall be noted in the document. Police Officers have fourteen (14) calendar days within which to file a written response to any adverse document entered in their personnel file. The written response shall be attached to and accompany the adverse document.

ARTICLE 20 – LAYOFFS

Whenever it is necessary to reduce the number of Police Officers in SLCPD because of lack of work or lack of funds, the City shall first lay off probationary Police Officers. A laid off Police Sergeant shall be returned to a Police Officer position. If further layoffs are necessary, Police Officers shall be laid off in inverse order of departmental seniority as a Police Officer and rehired pursuant to the Rules established by the Salt Lake City Civil Service Commission. In the absence of a reason for not rehiring a laid off Police Officer, the Chief's intent is to rehire laid off Police Officers based upon departmental seniority.

ARTICLE 21 – TERM OF AGREEMENT

This MOU shall be effective from June 22, 2014 to July 1, 2017. The parties may, by mutual written consent, agree to an amendment to this MOU.

It is understood by the City and the Association that if the City Council, in its adoption of the City's final budget for any fiscal year covered by this MOU, does not appropriate monies to fund all economic provisions of the MOU. The MOU shall be reopened within ten (10) days after adoption of that fiscal year's final budget.

ARTICLE 22 – LIMITATION ON PROVISIONS

It is understood by the Association and the City that certain provisions of this MOU cannot be implemented by the City except upon public notice and hearing and compliance with various statutory and legal requirements. All financial commitments by the City shall be subject to the availability of funds approved by the City Council and the limitations on future budget commitments provided under State Constitution and Statute.

The provisions hereof shall become effective only to the extent that they are capable of implementation within the appropriate and established income level of the City, and shall not act to impose directly or indirectly any new tax structure or infringe upon the prerogatives of the City Council to make or refrain from making an appropriation.

ARTICLE 23 – STRIKES AND WORK STOPPAGES

Continuous and uninterrupted service by the City and Police Officers, to the citizens and orderly collective bargaining relations between the City and Police Officers, being essential considerations of this MOU, the Association agrees on behalf of itself and its members, individually and collectively, that none of the following acts shall be engaged in or in any way approved of or encouraged by the Association or its members:

- A concerted failure to report for duty;
- A concerted absence of Police Officers from their positions;
- A concerted stoppage of work;
- A concerted submission of resignations; or
- A concerted absence, in whole or in part, by any group of Police Officers from the full, faithful and proper performance of their duties of employment for the purposes of inducing, influencing, condoning or coercing a change in the terms and conditions of employment, including sick calls, sick-outs, slowdowns or any other concerted interference with services provided by the City.

Police Officers shall not be entitled to any benefits or wages whatsoever while they are engaged in a strike, work stoppage or other interruption of work as specified herein or otherwise.

ARTICLE 24 – WAIVER CLAUSE

This MOU supersedes all prior practices and agreements, whether written or oral, unless specifically stated to the contrary herein. This MOU constitutes the complete and entire agreement between the parties and concludes collective bargaining throughout the term of this MOU.

Except as provided for in Articles 4, 5, and 21 hereof, the City and the Association waive and relinquish the right to re-open or initiate collective bargaining negotiations during the term of this MOU with respect to any issue, including without limitation (i) issues covered in this MOU; (ii) issues not covered in this MOU, whether intentionally, by inadvertence, or otherwise; or (iii) any issues that may arise due to new or changed circumstances that were not contemplated at the time these negotiations were conducted.

ARTICLE 25 – ENABLING CLAUSE

It is understood by the parties that the provisions of the MOU shall not be binding upon the parties, either in whole or in part, until the City shall:


- Act by majority vote of its governing body to approve said MOU;
- Enact ordinances, resolutions, or take other action required to implement said MOU by general legislation;
- Act to appropriate necessary funds required to implement the full provisions of the MOU which requires funding for each year of its existence.

ARTICLE 26- JOINT BARGAINING RESOLUTION

The Mayor and Association agree to diligently pursue and present a proposal to the City Council by December 1, 2014 for revisions to the Joint Bargaining Resolution as outlined in the Joint Bargaining Resolution Report submitted to the City Council on April 1, 2014 (the "Report"). The Mayor and Association agree to jointly propose and support the inclusion of the "evergreen provision" as outlined in Paragraph 4 of the Report. The Mayor further agrees to forward any additional Association proposals, as outlined in the Report, to the City Council for consideration as part of any proposed revisions. The City and Association agree that this MOU may be reopened for the purpose of amending it to comply with any revisions to the Joint Bargaining Resolution.

IN WITNESS WHEREOF, the parties hereto have fixed their hands and seals the day and year first above written.

SALT LAKE CITY CORPORATION

By: 
RALPH BECKER
MAYOR

ATTEST:


Deputy
CITY RECORDER

RECORDED
JUN 24 2014
CITY RECORDER



Approved as to form


Brian F. Roberts, Senior City Attorney

SALT LAKE POLICE ASSOCIATION

By: 
MICHAEL TUTTLE
PRESIDENT

STATE OF UTAH)

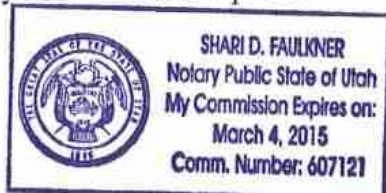
: ss.

COUNTY OF SALT LAKE)

On the 24th day of June 2014, personally appeared before me MICHAEL TUTTLE, who being by me duly sworn, did say that he is the President of the SALT LAKE POLICE ASSOCIATION, that he executed the foregoing instrument on behalf of the Association by authority of the Board of Directors and that said instrument has been duly ratified and approved by the membership of the Association and that his execution hereof constitutes a valid and binding act on behalf of the Association and its membership.


NOTARY PUBLIC
Residing in Salt Lake County, Utah

My Commission Expires:



By: *Richard Blanchard*
RICHARD BLANCHARD
VICE PRESIDENT

STATE OF UTAH)

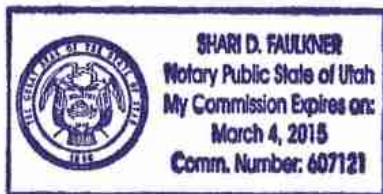
: ss.

COUNTY OF SALT LAKE)

On the 24th day of June 2014, personally appeared before me RICHARD BLANCHARD, who being by me duly sworn, did say that he is the Vice-President of the SALT LAKE POLICE ASSOCIATION, , that he executed the foregoing instrument on behalf of the Association by authority of the Board of Directors of the Association and that said instrument has been duly ratified and approved by the membership of the Association and that his execution hereof constitutes a valid and binding act on behalf of the Association and its membership.

Shari D. Faulkner
NOTARY PUBLIC
Residing in Salt Lake County, Utah

My Commission Expires:



APPENDIX A – WAGE SCHEDULE

POLICE OFFICER BASE WAGE SCHEDULE

Effective June 22, 2014 – July 5, 2014

Years of completed service	A-Days		B-Afternoons		C-Graveyards	
	Pay Rate	Bi-Weekly Equivalent	Pay Rate	Bi-Weekly Equivalent	Pay Rate	Bi-Weekly Equivalent
Entry	\$17.65	\$1,411.74	\$18.09	\$1,447.03	\$18.53	\$1,482.32
1*	\$19.12	\$1,529.38	\$19.60	\$1,567.62	\$20.07	\$1,605.85
2	\$20.59	\$1,647.03	\$21.10	\$1,688.20	\$21.62	\$1,729.38
4	\$23.53	\$1,882.32	\$24.12	\$1,929.37	\$24.71	\$1,976.43
6	\$26.47	\$2,117.61	\$27.13	\$2,170.55	\$27.79	\$2,223.49
8	\$29.41	\$2,352.90	\$30.15	\$2,411.72	\$30.88	\$2,470.54
* or completion of probation, whichever occurs later						

APPENDIX B – WAGE SCHEDULE

POLICE OFFICER BASE FISCAL YEAR 2015 WAGE SCHEDULE

Effective July 6, 2014 – July 4, 2015

Years of completed service	A-Days		B-Afternoons		C-Graveyards	
	Pay Rate	Bi-Weekly Equivalent	Pay Rate	Bi-Weekly Equivalent	Pay Rate	Bi-Weekly Equivalent
Entry	\$17.65	\$1,411.74	\$18.09	\$1,447.03	\$18.53	\$1,482.32
1*	\$19.12	\$1,529.38	\$19.60	\$1,567.62	\$20.07	\$1,605.85
2	\$20.59	\$1,647.03	\$21.10	\$1,688.20	\$21.62	\$1,729.38
4	\$23.53	\$1,882.32	\$24.12	\$1,929.37	\$24.71	\$1,976.43
6	\$26.47	\$2,117.61	\$27.13	\$2,170.55	\$27.79	\$2,223.49
8	\$30.81	\$2,464.80	\$31.58	\$2,526.40	\$32.35	\$2,588.00
* or completion of probation, whichever occurs later						

APPENDIX C – INSURANCE INFORMATION
Bi-Weekly Group Insurance Premiums 2014/2015

PEHP MEDICAL PLANS

FULL-TIME EMPLOYEES

Summit STAR HDHP with HSA	CITY SHARE	EMPLOYEE SHARE	<u>Annual City</u> Contribution to Employee HSA
Single	139.59	7.35	750.00
Double	314.09	16.53	1500.00
Family	418.78	22.04	1500.00
Summit Care Plan			
Single	186.20	46.55	0
Double	418.96	104.74	0
Family	558.58	139.65	0

DENTAL PLANS

Preferred Choice		
Single	0	16.16
Double	0	32.65
Family	0	42.66
Premium Choice		
Single	0	21.09
Double	0	42.61
Family	0	55.70

LONG TERM DISABILITY

City funded for sworn police officers/members of the Public Safety Retirement System, automatic enrollment) 16.00

GROUP LEGAL PLAN Hyatt 9.86

APPENDIX C – INSURANCE, Cont.
Bi-Weekly Group Insurance Premiums 2014/2015

PEHP BASIC AD&D (coverage ceases at age 70)

Full-Time 50,000

CITY

2.06

EMPLOYEE

0

PEHP OPTIONAL AD&D (coverage ceases at age 70)

Employee Premium

AMOUNT	EMPLOYEE COVERAGE	FAMILY COVERAGE
25,000	0.43	0.58
50,000	0.85	1.14
75,000	1.28	1.72
100,000	1.69	2.28
125,000	2.12	2.85
150,000	2.54	3.42
175,000	2.97	3.99
200,000	3.39	4.57
225,000	3.82	5.13
250,000	4.23	5.71

PEHP ACCIDENT WEEKLY INDEMNITY (salary limitation)

MONTHLY BASE SALARY	Employee Premium	
	MAX \$	PREMIUM
< 250	25	0.12
251 to 599	50	0.24
600 to 700	75	0.35
701 to 875	100	0.46
876 to 1050	125	0.58
1051 to 1200	150	0.70
1201 to 1450	175	0.81
1451 to 1600	200	0.93
1601 to 1800	225	1.04
1801 to 2164	250	1.16
2165 to 2499	300	1.39
2500 to 2899	350	1.62
2900 to 3599	400	1.86
3600 >	500	2.32

PEHP ACCIDENT MEDICAL EXPENSE

2,500 0.38

PEHP BASIC TERM LIFE

Full-Time	50,000	CITY	EMPLOYEE
		2.81	0

APPENDIX C – INSURANCE, Cont.
Bi-Weekly Group Insurance Premiums 2014/2015

PEHP OPTIONAL EMPLOYEE & SPOUSE TERM LIFE (\$450,000 max)

AGE	RATES PER 1,000
< 30	0.0231
30 - 35	0.0247
36 - 40	0.0347
41 - 45	0.0425
46 - 50	0.0806
51 - 55	0.0968
56 - 60	0.1544
* 61 - >	0.2618

*After age 70, coverage reduces, rates remain the same

PEHP DEPENDENT CHILD TERM LIFE

5,000	0.24
7,500	0.37
10,000	0.48

ATTACHMENT 1

Resolution 15 of 2011

Collective Bargaining and Employee Representation Joint Resolution

Adopting a joint resolution recognizing Salt Lake City's existing relationship with the American Federation of State, County and Municipal Employees, Local 1004, AFL-CIO ("AFSCME"); the International Association of Firefighters Local 1645, AFL-CIO ("IAFF"); and the Salt Lake Police Association, International Union of Police Associations, Local 75, AFL-CIO ("SLPA"), authorizing the continuation of those relationships, recognizing the role collective bargaining plays in those relationships and establishing the guidelines for collective bargaining.

WHEREAS, Utah law allows Salt Lake City to establish rules and regulations which are not inconsistent with Utah law; and

WHEREAS, the residents of Salt Lake City are entitled to the orderly and uninterrupted operations of their government; and

WHEREAS, the City strives to: engage employees in training and career development; engage employees in organizational improvements; provide a fair, respectful, cooperative, and safe work environment; ensure accountability of employees, supervisors, and managers; celebrate success and achievement with City employees; and support employees' work/life balance; and

WHEREAS, discussions with employees related to the terms and conditions of their employment will enable City management to increase productivity, fiscal stability and ensure a high level of employee morale; and

WHEREAS, the Salt Lake City Council and the Salt Lake City Mayor agree that it is in the best interest of Salt Lake City and its employees to allow certain groups of employees to collectively bargain; and

WHEREAS, collective bargaining allows Salt Lake City and its employees to jointly promote harmonious and cooperative relationships between City government and its employees, both collectively and individually; and

WHEREAS, the City has a history of successfully negotiating agreements relating to the terms and conditions of employment with the American Federation of State, County and Municipal Employees, Local 1004, AFL-CIO; the International Association of Firefighters Local

1645, AFL-CIO; and the Salt Lake Police Association, International Union of Police Associations, Local 75, AFL-CIO;

WHEREAS, in February 2009, employees eligible for union representation reaffirmed their desire to be represented through collective bargaining; and

WHEREAS, the Salt Lake City Council and the Mayor agree that this Resolution replaces the Collective Bargaining and Employee Representation Joint Resolution dated January 13, 2009, and will establish the outline of how to achieve these goals.

NOW, THEREFORE, it is hereby jointly declared by the Salt Lake City Council and the Salt Lake City Mayor as follows:

1. DEFINITIONS. As used in this Resolution:

- (a) "AFSCME" means the American Federation of State, County and Municipal Employees, Local 1004, AFL-CIO.
- (b) "CITY" means Salt Lake City, a Utah municipal corporation.
- (c) "ELIGIBLE EMPLOYEE" means any person who is employed on a full time basis by the City except for:
 - (1) Elected officials;
 - (2) An employee in the probationary period of his/her original appointment as defined by City policy;
 - (3) Any "at-will" employee;
 - (4) Any administrator, manager or supervisor who may have direct charge of an employee or any group of employees;
 - (5) Any employee who regularly performs the duty of a manager or supervisor in direct charge of an employee or any group of employees;
 - (6) Any employee assigned to the Mayor's Office, City Council's Office, City Attorney's Office, or Human Resources; and
 - (7) Any employee designated by the City because the employee has access to information relating to the City's formation, execution, administration or review of the City's bargaining positions, the administration of any Memorandum of Understanding, management functions or whose position is not properly part of a bargaining unit.

- (d) "EMPLOYEE ORGANIZATION" means AFSCME, IAFF or SLPA.
- (e) "EMPLOYER" means Salt Lake City Corporation.
- (f) "EXCLUSIVE REPRESENTATIVE" or "EMPLOYEE REPRESENTATIVE UNIT" or "CERTIFIED EMPLOYEE ORGANIZATION" means AFSCME, IAFF or SLPA (individually "union" and collectively "unions").
- (g) "IAFF" means the International Association of Firefighters, Local 1645, AFL-CIO.
- (h) "IMPASSE" means a deadlock in negotiation between a union and the City over any matters required to be negotiated in this Resolution, or over the scope of the subject matter of negotiations.
- (i) "LEGISLATIVE BODY" means the Salt Lake City Council.
- (j) "NEGOTIATION" means the good faith process by which the City and a union meet to confer regarding wages, hours and other terms and conditions of employment, and includes the obligation to sign a document outlining the parties' agreement.
- (k) "SLPA" means the Salt Lake Police Association, International Union of Police Associations, Local 75, AFL-CIO.
- (l) "STRIKE" means:
 - (1) The concerted failure to report for duty;
 - (2) The concerted absence of employees from their positions;
 - (3) The concerted stoppage of work;
 - (4) The concerted submission of resignations;
 - (5) The concerted abstinence, in whole or in part, by any group of employees from the full, faithful and proper performance of the duties of employment for the City for the purpose of inducing, influencing, condoning or coercing a change in the terms and conditions of employment, including sick calls, sick-outs, slow-downs or any other concerted interference with services provided by the City; or

- (6) The collective concerted withholding of services or the performance of duties by any person or persons pending the signing of contracts, including those persons who are customarily employed on a yearly contract basis.
- (m) "TERMS AND CONDITIONS OF EMPLOYMENT" means wages, salaries, working conditions, hours and benefits except as specifically modified in this Resolution.

2. CITY RIGHTS AND OBLIGATIONS.

- (a) The City has the exclusive right to determine the mission of each of its departments, divisions, boards and commissions, consistent with Utah statutes, City ordinances and the provisions of this Resolution, and to set standards of service to be offered to the public, and to exercise control and discretion over its organization and operation.
- (b) It is the exclusive right of the City to:
 - (1) Hire and direct its employees;
 - (2) Classify its employees for compensation purposes;
 - (3) Take disciplinary action for proper cause;
 - (4) Relieve its employees from duty because of lack of work, lack of funds, as a result of a reorganization or any other legitimate reason;
 - (5) Maintain the efficiency of its governmental operation;
 - (6) Determine the method, means and personnel by which the City's operations are to be conducted; and
 - (7) Take whatever actions the City deems necessary to carry out its responsibilities in emergency situations.
- (c) The City intends to:
 - (1) Negotiate in good faith with the unions;
 - (2) Compensate its employees in a fiscally responsible manner;
 - (3) Provide, subject to the availability of funds:
 - (i) appropriate training to union officers, board members and stewards;

- (ii) appropriate labor management committees and processes;
and
- (iii) paid time for each union's officers, board members and stewards to conduct appropriate Labor/Management related business.
- (4) Meet and confer with a union prior to making a decision to privatize any City function which would result in an eligible employee losing her or his current position with the City;
- (5) Meet and confer with a union prior to designating an employee as ineligible for union representation; and
- (6) Notify the appropriate union prior to reclassifying an employee's position in a manner which makes the employee ineligible for further union representation.

3. EMPLOYEE RIGHTS.

- (a) Eligible employees have the right to form, join and participate in union activities for the purpose of representation on all matters of employee relations described in this Resolution.
- (b) City employees have the right to refuse to join or participate in any union activity and have the right to represent themselves individually in their employment relations with the City.
- (c) An eligible employee has the right to not participate in any and all union activities. No union shall coerce an eligible employee into joining, participating, assisting, supporting or in any other way contributing to the success or operation of a union. No eligible employee shall be interfered with, intimidated, restrained, coerced or discriminated against because of the exercise, or refusal to exercise, any of the rights contained in this Resolution.
- (d) This Resolution shall not prevent any employee:
 - (1) From bringing personal concerns to City officials' attention;
 - (2) From acting in his/her own behalf or choosing her/his own representative in a grievance or judicial action; or
 - (3) From enjoying without discrimination, all employment rights and benefits granted by the City.

4. LIST OF ELIGIBLE EMPLOYEES.

The City shall annually provide each union a list of employees eligible to be represented by that union. The City will not enter into a Memorandum of Understanding with any union which represents or bargains for an individual who is not on the list.

5. CITY BARGAINING TEAM; DISCUSSIONS THROUGH NEGOTIATIONS.

The Mayor will provide the unions the name of the City's chief negotiator at least five (5) months prior to the expiration of any agreement with the union. The chief negotiator will represent the City in all bargaining and labor negotiations pursuant to the terms of this Resolution. All proposals and negotiations with and by the unions shall be handled by the chief negotiator who shall report and be directly responsible to the Mayor.

6. GOOD FAITH NEGOTIATIONS; MEMORANDUM OF UNDERSTANDING.

The City's chief negotiator and union representatives will meet to negotiate in good faith issues related to wages, hours and other terms and conditions of employment. The City's chief negotiator and the unions will fully consider any proposals presented during negotiations. The City's chief negotiator and the unions will attempt to reach an agreement on eligible employees' wages, hours and other terms and conditions of employment prior to the submission of a budget by the Mayor to the City Council. The City and the unions will jointly discuss employees' compensation issues prior to negotiations in an effort to foster better communication concerning the City's budget process, the impact that process has on employees' compensation, and the methods of determining employees' compensation. The City's chief negotiator and the unions will not use this process to avoid their obligation to negotiate.

The scope of bargaining shall be restricted and shall not include those subjects which the City has no authority to change and shall not infringe on the City's Rights outlined in Paragraph 2 of this Resolution. Negotiations will not include any issues already provided for by Utah law, City Ordinance, or related to the Civil Service or Merit Systems.

If the City's chief negotiator and a union reach an agreement, they will jointly prepare a written Memorandum of Understanding containing the terms of their agreement. A Memorandum of Understanding is a joint recommendation which the City's chief negotiator and the union will provide to the Mayor no later than May 15, or at a later date in the event negotiations are reopened.

If the City's chief negotiator and a union are unable to reach agreement on a Memorandum of Understanding, the Mayor shall recommend the City Council

adopt a one-year compensation plan for the affected work group and/or approve a one-year extension of the existing Memorandum of Understanding.

If the City and a union are unable to agree on a wage schedule for a Fiscal Year during the term of a Memorandum of Understanding, the Mayor shall recommend the City Council implement a wage schedule for that union's eligible employees.

The Memorandum of Understanding will not be binding upon the parties, either in whole or in part, until a majority of the members of the applicable union have ratified the Memorandum of Understanding by a majority vote, and until the City Council:

- (a) Acts by majority vote to approve the Memorandum of Understanding;
- (b) Enacts ordinances or makes other changes required to implement the Memorandum of Understanding;
- (c) Appropriates the funds required to implement the Memorandum of Understanding which requires funding for each year of its existence.
- (d) If the City Council fails to appropriate the funds required to implement a proposed Memorandum of Understanding or wage schedule, the City Council shall adopt a one-year compensation plan, or wage schedule for the affected work group and/or approve a one-year extension of the existing Memorandum of Understanding.
- (e) After the execution of a Memorandum of Understanding and while the Memorandum of Understanding is pending before the City Council for action, neither the Recognized Employee Organization or their individual members, nor the Mayor shall appear before the City Council or its members, to advocate for any amendment, addition or deletion to the terms and conditions of the Memorandum of Understanding's agreed upon language.
- (f) Each Memorandum of Understanding must contain a provision prohibiting strikes or lock-outs. Each Memorandum of Understanding shall have a term of at least one year. It is expressly understood that no Memoranda of Understanding may or can bind succeeding Mayors or Councils.
- (g) A Memorandum of Understanding will be enforceable when entered into in accordance with the provisions of this Resolution. No publication of it shall be required to make it effective.
- (h) Nothing in a Memorandum of Understanding shall prevent the City and a union from identifying and discussing issues related to the terms and

conditions of employees' employment during the term of an existing Memorandum of Understanding.

7. CLOSED DOOR NEGOTIATIONS.

Collective bargaining meetings and negotiations between the City and unions and any deliberations of mediators shall be considered private and may be conducted in closed door or executive sessions, without the right of the public to be present, if the parties to the negotiations so decide.

8. RESOLUTION OF IMPASSES.

- (a) If the City's chief negotiator and a union is unable to reach an agreement by May 15, either party may declare that an impasse exists and the matter shall be submitted to the Mayor and the City Council for resolution.
- (b) The City's chief negotiator and a union may jointly request the services of an outside mediator. The costs associated with any outside mediator shall be equally borne by the City and the union making the request.
- (c) If the City's chief negotiator and a union reach impasse on any issue related to compensation, the City and/or the applicable union may discuss the issue directly with the Mayor and/or City Council.

9. PROCEDURAL RIGHTS.

The City shall have the right to promulgate rules and regulations governing union activity, including procedures for meeting with management, use of bulletin boards and other publicly owned facilities, and the solicitation of membership during business hours.

10. COURT DECLARATION.

Should any court declare any provision of this Resolution void, invalid, illegal or unconstitutional, the whole Resolution shall be deemed rescinded, repealed and of no effect.

11. UNFAIR LABOR PRACTICES.

- (a) Utah law prohibits the City, its representatives or agents from:
 - (1) Restraining or coercing or interfering with any employee in the exercise of rights guaranteed under this Resolution;
 - (2) Discriminating against one employee organization in favor of another employee organization;

- (3) Discharging or otherwise discriminating against any employee with reference to terms and conditions of employment for the purpose of encouraging or discouraging membership, support or participation in any labor organization or because the employee has signed or filed an affidavit, petition or complaint, or given any information or testimony under this Resolution;
 - (4) Refusing to negotiate in good faith with an Employee Organization designated as the exclusive representative of employees in an appropriate unit; or
 - (5) Locking out employees.
- (b) Utah law prohibits the unions, their agents or employees, and where appropriate, City employees from:
- (1) Restraining or coercing or interfering with employees in the exercise of the rights guaranteed under this Resolution, including but not limited to, attempting to cause the City to discriminate against an employee in violation of such employee's rights under this Resolution or other applicable law;
 - (2) Restraining or coercing the City in the selection of a representative for purposes of collective bargaining or the adjustment of grievances;
 - (3) Refusing to negotiate in good faith with the City, if the organization has been designated the exclusive representative of a group of employees; or
 - (4) Engaging in a strike, or encouraging, aiding or abetting any City employee to engage in any strike, which are in addition to being prohibited, are declared to be illegal.
- (c) Every union and its officers and agents shall have an affirmative duty to take immediate, appropriate and effective affirmative action to end an employee strike or work stoppage.

12. PETITIONS.

- (a) The City Council, the Mayor, or any employee, or group of employees, represented by AFSCME, IAFF or SLPA may file a petition alleging that the applicable union no longer represents the interests of the employees eligible for representation by the applicable union. The petition must contain: i) a statement outlining the basis for the petition; ii) a declaration

by the person signing it that its contents are true and correct; iii) the name of the group or groups of employees the petition seeks to remove from representation by a union; and, iv) the signature of the person or persons filing the petition. The original and two (2) copies of the petition shall be filed with the City Recorder.

- (b) AFSCME, IAFF or SLPA may file a petition asking the Mayor to include a group of employees as eligible for representation by the applicable union. The petition must contain: i) a statement outlining the basis for the petition; ii) a declaration by the president of the union signing it that its contents are true and correct; iii) the name of the group or groups of employees the petition seeks to include as represented by a union; and, iv) the signature of the president of the union filing the petition. The original and two (2) copies of the petition shall be filed with the City Recorder.
- (c) A petition under this section will only be considered if it is filed between September 1, 2013 and November 30, 2013.

13. NOTICE AND HEARING ON PETITIONS.

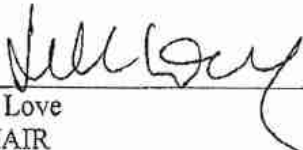
- (a) No later than ten calendar days after the City Recorder receives a petition, the City shall provide a copy to the union named in the petition.
- (b) If the City determines that the petition meets the requirements of this Resolution, it will require a public hearing be held to discuss the petition. The City will provide the petitioner and the affected union at least fourteen (14) calendar days written notice of the time and place of the hearing.
- (c) If the petition was filed by the Mayor, the City Council, or designated representative, may conduct a prehearing conference with the petitioner and the affected union prior to a hearing in order to clarify any issues to be addressed at the hearing and to set a date for the public hearing on the petition.
- (d) If the petition was filed by the City Council, the Mayor, or designated representative, may conduct a prehearing conference with the petitioner and the affected union prior to a hearing in order to clarify any issues to be addressed at the hearing and to set a date for the public hearing on the petition.
- (e) If the petition was filed by an employee or group of employees, the Mayor, or designated representative, may conduct a prehearing conference with the petitioner(s) and the affected union prior to a hearing in order to clarify any issues to be addressed at the hearing and to set a date for the public hearing on the petition.

- (f) Any hearing held pursuant to this Resolution will be limited to the issues outlined in the petition.
- (g) The City Council or the Mayor may determine majority representation status by holding a vote of the employees eligible to be represented by the applicable union or the group of employees impacted by the petition.
- (h) The City Council or the Mayor shall issue a written decision addressing each issue raised in the petition and the basis for the decision no later than 30 calendar days after the public hearing on the petition.

14. TERM.

Prior to March 31, 2014, the Mayor or designee and the unions shall meet and confer to discuss any modifications to the Resolution's terms and jointly report the results of such meeting to the City Council no later than April 1, 2014.

Passed by the City Council of Salt Lake City, Utah, this 22 day of
March, 2011.

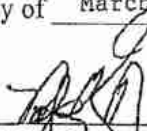

Jill Love
CHAIR

ATTEST:


CITY RECORDER



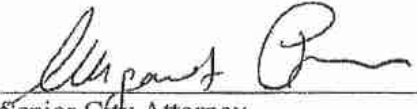
Transmitted to Mayor on the 29 day of March, 2011.


Ralph Becker
Mayor

ATTEST:


CITY RECORDER

APPROVED AS TO FORM:



Senior City Attorney

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