

**ILLINOIS INTERNATIONAL PORT DISTRICT**

**Summary Record of Proceedings  
of the**

**REGULAR BOARD MEETING**

**April 17, 2020**

In accordance with Illinois Governor Pritzker's Executive Orders 2020-7, -10 and -18, the Illinois International Port District ("IIPD") convened its regular monthly Board meeting on April 17, 2020. The meeting was exclusively held by remote electronic videoconference. Written public comment on any matter on the Agenda was set up to be accepted at the following email address: [iipdquestions@iipd.com](mailto:iipdquestions@iipd.com). Public observation of the meeting was accommodated through the Zoom meeting platform via the internet.

Chairman Solis opened the meeting of the Regular Board Meeting at 9:10 am.

The roll was called. The following Directors were present: Ivan Solis, Paul Chialdikas, Aaron Del Mar, Henry Wisniewski, William Habel, Chuck Bowen, Danille Cassel, Terry Fitzmarice and Terry Sullivan. Secretary Dart reported a quorum was present.

**Also present:** Clayton Harris III, Executive Director; Counsel Brad Smith, Neal and Leroy; Kurt Oelerich, Treasurer; Kathleen Dart, Secretary; and, Erica Lindsay.

**General public present:** None

Chairman Solis presented **Emergency Resolution 20-01** for the *Temporary Suspension of the By-Laws Pertaining to In-Person Presence Requirements Commensurate with Executive Orders of the Governor of the State of Illinois*.

Chairman Solis requested a Motion to adopt **Emergency Resolution 20-01**. The Motion was made by Mr. Bowen and was seconded by Mr. Chialdikas and the Motion passed unanimously.

**REPORTS ON STANDING COMMITTEES**

**Leases and Agreements Committee Report**

**Items Requiring Action**

Committee Chairman Habel reported he has directed Executive Director Harris and Counsel Smith to publish the RFP for Roof Repair/Replacement Services no later than April 30, 2020.

**REPORTS ON STANDING COMMITTEES (continued)**

**Finance and Personnel Committee Report**

Items Requiring Action

Committee Chairman Chialdikas reported the Committee recommended the Board of Directors approve an Amendment to the IIPD Pension Plan, excluding future Board members and future Secretaries and Treasurers from participating in the IIPD Pension Plan. Chairman Solis requested a Motion to approve an Amendment to the IIPD Pension Plan, which will exclude future Board members and future Secretaries and Treasurers from participating in the IIPD Pension Plan. Chairman Solis requested a roll call vote to approve the Amendment.

Roll Call:

Mr. Del Mar	Aye
Ms. Cassel	Aye
Mr. Bowen	Aye
Mr. Sullivan	Aye
Mr. Fitzmaurice	Aye
Mr. Habel	Aye
Mr. Wisniewski	Aye
Mr. Chialdikas	Aye
Mr. Solis	Aye

The motion to approve an Amendment to the IIPD Pension Plan, excluding future Board members and future Secretaries and Treasurers from participating in the Plan was unanimously approved by the Board of Directors.

Chairman Solis directed Treasurer Oelerich to contact Hessel and Associates to advise them of the Amendment and inquire as to what steps are needed to document the Amendment.

**ADOPTION OF MINUTES**

The Minutes of the February 21, 2020 Committee Meetings and Board Meeting; and the Minutes of the March 11, 2020 Finance and Personnel Committee Special Meeting were presented.

Chairman Solis reported the Leases and Agreement Committee recommended the Board of Directors approve the Committee's February 21, 2020 meeting minutes. Chairman Solis made a Motion to approve the Leases and Agreement Committee's February 21, 2020 meeting minutes. The Motion was seconded by Mr. Fitzmaurice and the Motion passed unanimously.

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's February 21, 2020 meeting minutes and requested a Motion to approve. Mr. Bowen made a Motion to approve the Finance and Personnel Committee's February 21, 2020 meeting minutes. The Motion was seconded by Mr. Habel and the Motion passed unanimously.

**ADOPTION OF MINUTES (continued)**

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the Committee's March 11, 2020 Special Meeting minutes and requested a Motion to approve. Mr. Chialdikas made a Motion to approve the Finance and Personnel Committee's March 11, 2020 Special Meeting minutes. The Motion was seconded by Mr. Bowen and the Motion passed unanimously.

Chairman Solis requested a Motion to approve the February 21, 2020 Board Meeting Minutes. The Motion was made by Mr. Bowen, was seconded by Mr. Chialdikas and the Motion passed unanimously.

**ADOPTION OF FINANCIAL REPORTS**

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the February 2020 Financial Reports. Chairman Solis requested a Motion to approve the February 2020 Financial Reports. The Motion was made by Mr. Chialdikas. The Motion was seconded by Mr. Habel and the Motion passed unanimously.

Chairman Solis reported the Finance and Personnel Committee recommended the Board of Directors approve the March 2020 Financial Reports. Chairman Solis requested a Motion to approve the March 2020 Financial Reports. The Motion was made by Mr. Chialdikas. The Motion was seconded by Mr. Habel and the Motion passed unanimously.

**EXECUTIVE DIRECTOR REPORT**

The Executive Director reported on the uncertainties regarding the State of Illinois' Capital Bill. The Executive Director reported he is working on grants that will assist on capital projects at the IIPD.

The Executive Director reported he continues to work on upgrading the IIPD's financial reporting systems, conversion process and further automation.

Erica Lindsay reported two FTZ letters requesting expansions have been received and detail will be sent to Counsel Smith and be provided to the Board at the May meeting.

The Executive Director provided an overview of actions being taken at the IIPD relating to the COVID 19 pandemic. The Executive Director reported on a number of actions taken and procedures that have been put in place.

**NEW BUSINESS**

There was none.

**PUBLIC COMMENT**

There was none.

**UNFINISHED BUSINESS**

There was none.

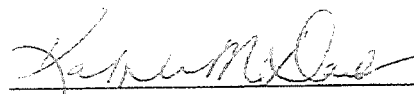
**ADJOURNMENT**

With no other business before the Board, Chairman Solis requested a Motion to adjourn. The Motion was made by Mr. Bowen and seconded by Mr. Chialdikas, and the Motion passed unanimously.

**Next Scheduled Meeting**

The next Board of Directors meeting, the Leases and Agreement Committee meeting, and the Finance and Personal Committee meeting will be held on Friday, May 15, 2020. The location of the meeting is pending and will be determined by the Illinois Governor's Executive Orders.

  
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Ivan Solis  
Chairman

  
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Kathleen Dart  
Secretary