

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL AND VIA ZOOM ON TUESDAY, FEBRUARY 23, 2021

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Christine Mackenzie
Zoom: Councillor: James Brown and Dan Franzen
Absent: Councillor Murray Kristoff,

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Zoom: Polly Pereira, Director of Corporate Administrative Services and Strategic Projects
Zoom: Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

Leah Anderson, Port Edward Resident
Jason Giesbrecht, Port Edward Fire Chief

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:00 pm on Tuesday, February 23, 2021.

AGENDA:

21-026 Moved by: Councillor MacKenzie
Seconded by: Councillor Brown

THAT the Agenda dated February 23, 2021 be adopted as presented.

Carried Unanimously

MINUTES:

a) 21-027 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the minutes of the Regular Meeting of Council dated February 9, 2021 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

- a) **Jason Giesbrecht, Volunteer Fire Chief, District of Port Edward**
RE: 2020 Update

The Fire Chief gave Council a verbal presentation of what has happened during 2020. The Fire Department had 22 call outs (9 rescue calls, 10 motor vehicle, 1 fallen tree and 1 fire alarm). The total number of calls were approximately half compared to 2019. There are currently 5 women in the fire department and they have a great team. Two members have taken courses from exterior attack training, and currently they have someone that is certified in training other members in first response training.

Council commended the Fire Chief on the work he is doing with his team and thanked him for his hard work.

Council also mentioned that staff have applied for a grant through the Prince Rupert Port Authority Investment Fund to purchase a new fire truck and letters have been sent to stakeholders in our area to request support for this purchase.

- b) **Leah Kennedy, Port Edward Resident**
RE: Request for Consideration

Mrs, Anderson, a new resident of Port Edward, submitted a letter to Council and was given an opportunity to present the concerns she has in regard to the following:

1. The excess of speeding of Port Edward residents
2. More options for recycling bins (no bin for glass)
3. Suggestion of a community box/ library in Port Edward
4. Installation of speed bumps or other options for speed reduction methods

Council discussed these concerns - a call will be made to the RCMP, staff will contact the RD and will look into the cost of modifying the current recycling system and bring it back to Council for consideration. Community box/ library that Mrs. Anderson contact the new store owner and see if this is something they might want in their facility. Discussion on options to reduce speed on Skeena Drive was discussed and a continued effort will be made to request RCMP enforcement and Council suggested to consult with MOTI and possibly install a solar panels speed sign.

CORRESPONDENCE:**REPORTS:**

- a) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: 2021 Council North Coast Regional District Appointment

The Director of Corporate Administrative Services and Strategic Projects introduced the report requesting that Council select a new alternate to be the representative of Port Edward, since Mayor Bjorndal announced that he was stepping down.

21-028 Moved by: Councillor Franzen
Seconded by: Councillor Brown

NOW THEREFORE BE IT RESOLVED that Council made a motion to appoint Councillor MacKenzie as the alternate.

Carried Unanimously

Council also made the following motion:

21-029 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT staff research options for terms on Boards for Council to consider going forward.

Carried Unanimously

b) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**

RE: Union of British Columbia Municipalities- Community Preparedness Fund (CPF)

The Director of Corporate Administrative Services and Strategic Projects introduced the report regarding a grant opportunity to apply for funding to address five storm drainage areas (bottom of Hilcrest & Skeen; bottom of Alder & Skeena; Spruce Avenue; Pacific Avenue and bottom of Nelson Drive). This project will consist of design options and cost estimates for the required work. This project is 100% funded and we are applying for \$72,000.

21-030 Moved by: Councillor Brown
Seconded by: Councillor MacKenzie

NOW THEREFORE BE IT RESOLVED that Council approves this grant application to the UBCM – CPR to address the 2021 Storm Water Rehabilitation as described above.

Carried Unanimously

c) **Lorraine Page, Director of Finance**

RE: 2021 Draft Budget for Direction

The Director of Finance introduced the 2021 draft budget and copies of what has been proposed was shared with Council for the 2021 Operation and Capital budget.

The CAO went through some of the items on the list to provide more content as to what is being proposed.

21-031 Moved by: Councillor Brown
Seconded by: Councillor MacKenzie

NOW THEREFORE BE IT RESOLVED that Council accepts the report as presented.

Carried Unanimously

BYLAWS:

a) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Official Community Plan Amendment
Bylaw 714, 2020

21-032 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the proposed bylaw be received as submitted; and

WHEREAS all the publication and public hearing have taken place including the approval from the Ministry of Transportation, and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Official Community Plan Amendment Bylaw # 714, 2020 be given third reading.

Carried Unanimously

b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: District of Port Edward Zoning Amendment Bylaw # 715, 2020

20-033 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the proposed bylaw be received as submitted; and

WHEREAS all the publication and public hearing have taken place including the approval from the Ministry of Transportation, and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Amendment Bylaw # 715, 2020 be given third reading.

Carried Unanimously

NEW BUSINESS:

**REPORTS ON
COUNCIL ACTIVITIES:**

Councillor Franzen

Reported on North Coast Regional District Board meeting

Councillor MacKenzie

Reported on North Coast Regional District Budget meeting

Mayor Bjorndal

Reported on a meeting with Jennifer Rice

Report on a meeting with Minister Osborn and Minister Malcolmson

Reported on a meeting with Scott Farwell, Chair of Tourism Prince Rupert

Reported on a meeting with Mayor Lee Brain

**REPORTS FROM
IN-CAMERA:**

ADJOURNMENT:

21-034 On a motion by Councillor Brown the meeting was adjourned at 8:45 pm on
Tuesday, February 23, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services