

**May 10, 2021**  
**EJCS BOE Meeting Minutes**

A regular meeting of the East Jackson Community Schools Board of Education was held in the East Jackson Secondary School Auditorium. The meeting was called to order by President, Ken Straub at 6:00 PM. Roll call was conducted by Secretary, Jan Maino and the Pledge of Allegiance was recited.

**Board Members Present:** Ken Straub, Mishele Wilkins, Jan Maino, Mickey Cromley, Misti Bell, Lisa Hendricks

**Board Members Absent:** Mike Buckland

**Administrators/Supervisors Present:** Superintendent Doerr  
Joel Cook, Becky Hager, Regina Hoskins, Kirk Warner, and Randy Wilkinson

**Staff Members Present:** Lindy Cook, Denise Day, Ray Hill, Interim Business Manager, Emili Jones and New Business Manager, Donna Wahr

**Visitors Present:** Gabe Alvey with Diekema-Hamman, and Jason Worthing with Schweizert

**Additions/Deletions to the Agenda** - None

**Approval of Consent Agenda**

Mrs. Wilkins

Mrs. Bell 2<sup>nd</sup>

1) **Meeting Minutes**

A. Regular Meeting – April 12, 2021

Ayes: 6 Nays: 0

**Questions, Comments, Petitions from the Public:** None

**Reports**

1) **Construction Update**

- Gabe Alvey with Diekema-Hamman reported that they are assisting Schweitzer with wrapping up design work in Series I and as of April 18, the bond scope for Series II is complete.
- Jason Worthing with Schweitzer stated that they have been stern with the sub-contractors to do the work they were contracted to do and complete the punch list item in Series I. He also confirmed the bond scope for Series II is complete and bid packets will be sent out. Allowable bid time will be three (3) weeks.

2) **Finance Report -**

- Interim Business Manager, Emili Jones presented the report.

### 3) **Board Reports/ Sharing –**

- Mr. Doerr posed the question regarding the Board’s thoughts on publicly broadcasting board meetings. The Board agreed that attendance in person is sufficient. Mrs. Maino added that there shouldn’t be public broadcasting until we are able to invest in adequate equipment.
- Mrs. Bell announced that concessions are now open during athletic events, however there is dire need for volunteers. She stated that there are very few parents signed up to work and to run effectively, the stand requires four (4) workers, two being adults. Mrs. Bell is concerned the boosters may have to shut down concessions; she was open to suggestions. Ideas for recruiting students from the Leadership Class and National Honor Society were mentioned, however many of these students are also athletes. Alternating JV/Varsity parents to work concessions is difficult with Spring Sports due to home and away games on the same night. A suggestion was made to broadcast a request for volunteers to athletes and their families via the all-call system.
- Mrs. Wilkins inquired regarding elementary students being required to wear a mask outside during recess. Currently the school is still requiring masks to be worn, however they are hoping to move to no masks required outside.

### 4) **Superintendent’s Report**

- Mr. Doerr updated the Board regarding the current status of student engagement.
  - a. Grades K-6 on-line learning remains at 24% and five (5) days per week.
  - b. Grades 7-12 on-line learning is at 35% and five (5) days per week.
  - c. Our district has been consistently over the 75% attendance threshold required by state statute, as defined by one, 2-way communication per week.

Before moving on to the next report item, Mr. Doerr offered the opportunity for comments or questions regarding East Jackson’s Extended Learning Plan. There were none.

- Mr. Doerr shared that a property owner on South Sutton Road has reached out to our district to discuss a possible land transfer of a backlot parcel from Michigan Center School District to East Jackson. A copy of the letter response from the superintendent was included in the board packet.
- The Leoni Township Planning Commission reviewed rezoning of 5400 Seymour property on April 21 and did not recommend rezoning. This matter goes to the Leoni Board during May.
- The board packet included a copy of the Management Decision Memo from the MDE Food Service Division. It was determined that East Jackson has appropriately addressed the audit finding corrective action plan. There were no punitive findings therefore this matter is complete. Mr. Doerr extended gratitude to Cheryn Delosh, Kim Miller and Emili Jones for ensuring the implementation of the corrective action plan.

### **Action Items**

**Retirement** Mrs. Bell moved to accept with regret the **Retirement of Denise Day, Elementary Teacher**; effective June 30, 2021 after 21 years of service.

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Resignation** Mrs. Maino moved to accept the **Resignation of Kim Rumler, Elementary Paraprofessional**; effective April 20, 2021.

Mrs. Hendricks 2<sup>nd</sup>

Ayes: 6 Nays: 0

- Employee Hire** Mrs. Wilkins moved to approve employee **Lindy Cook hired as School Guidance Counselor**; effective July 1, 2021.  
Mr. Cromley 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- New Hire** Mrs. Maino moved to approve **New Hire, Lauren Schulten** as PBIS Paraprofessional.  
Mr. Cromley 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Athletics** Mrs. Hendricks moved to approve **Schedule B ~ Coach Recommendation for Ryan Zyla as Varsity Boys Basketball**.  
Mrs. Bell 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Lease** Mrs. Maino moved to approve the **Memorial Lease Agreement Addendum** as presented.  
Mr. Cromley 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- After School Program** Mrs. Wilkins moved to approve the **Reaching Higher After-School Program** as presented. Mr. Doerr added that general funds will not be used. Mrs. Maino inquired about the timing of presenting this program to the board. The program requires lead time due to licensing required.  
Mrs. Maino 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Athletic Trainer** Mr. Cromley moved to approve the **Athletic Trainer Services Agreement** with Henry Ford Allegiance.  
Mrs. Hendricks 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Evaluation** Mrs. Maino moved to adopt the **Resolution of Educator Evaluation** for the 20-21 School Year as presented.  
Mrs. Hendricks 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- NEOLA** Mrs. Maino moved to adopt the **NEOLA Policies** as presented.  
Mrs. Wilkins 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Budget** Mr. Cromley moved to adopt the **JCISD Budget** as presented for the fiscal year 2022.  
Mrs. Bell 2<sup>nd</sup>  
Ayes: 6 Nays: 0
- Learning Plan** Mrs. Bell moved to review and approve the **Monthly Extended Covid Learning Plan**. Mr. Doerr added that there are no changes.  
Mrs. Maino 2<sup>nd</sup>  
Ayes: 6 Nays: 0

**Other Board Discussion Matters** - None

**Closed Session**

Mrs. Maino moved to enter into closed session at 6:28 p.m. to discuss **Superintendent Steve Doerr’s Evaluation.**

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

<u>Roll Call Vote</u>	<u>Yes</u>	<u>No</u>
Mr. Straub	<u>x</u>	
Mrs. Wilkins	<u>x</u>	
Mrs. Maino	<u>x</u>	
Mr. Cromley	<u>x</u>	
Mrs. Bell	<u>x</u>	
Mr. Buckland	<u>Absent</u>	
Mrs. Hendricks	<u>x</u>	

Mrs. Maino moved to resume open session at 7:20p.m.

Mr. Cromley 2<sup>nd</sup>

**Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 7:20p.m.

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

Jan Maino  
Secretary Board of Education