

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT
OF PORT EDWARD, HELD VIA ZOOM ON TUESDAY, MARCH 23, 2021**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Christine MacKenzie, Dan Franzen and
Murray Kristoff
Absent: Councillor James Brown

ADMINISTRATION:

Danielle Myles Wilson, Chief Administrative Officer
Polly Pereira, Director of Corporate Administrative
Services and Strategic Projects
Lorraine Page, Director of Financial Services

MEDIA IN ATTENDANCE:

OTHER:

Ken Veldman, VP, Public Affairs & Sustainability,
PRPA
Brittany Peterson, Community Relations Coordinator,
PRPA
Jason Scherr, Manager Environmental Sustainability,
PRPA

CALL TO ORDER:

Mayor Knut Bjorndal called the Regular Meeting to order at 7:06 pm on Tuesday, March 23, 2021.

AGENDA:

21-043 Moved by: Councillor MacKenzie
 Seconded by: Councillor Brown

THAT the Agenda dated March 23, 2021 be adopted as presented.

Carried Unanimously

MINUTES:

21-044 Moved by: Councillor Franzen
 Seconded by: Councillor Kristoff

THAT the minutes of the Regular Meeting of Council dated March 9, 2021 be adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

- a) **Honourable Rob Fleming, Minister of Transportation and Infrastructure
Strategic Projects
RE: Highway 16**

21-045 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the letter dated March 15, 2021 in response to Council's letter regarding their concerns with Car Wash Rock along Highway 16 be received and filed; and

FURTHER THAT a meeting be set up with Dan Baker, District Manager and the Emil Anderson Maintenance, the road contractor, to discuss the condition of this road. Council is also considering a follow-up letter.

Carried Unanimously

- b) **Walt Cobb, Mayor, City of Williams Lake
RE: Call for Public Inquiry: Stronger Sentencing for Prolific and Repeat Offenders**

21-046 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated March 11, 2021 from the City of Williams Lake requesting support to have a public inquiry into stronger sentencing for prolific and repeat offenders be received and filed; and

FURTHER THAT a letter of support be sent.

Carried Unanimously

REPORTS:

- a) **Danielle Myles Wilson, Chief Administrative Officer
RE: Development of District property on Sunset Drive for new dog park and air quality monitoring station**

Council was provided a report outlining the reasoning of the relocation of the dog park. CAO also provided information on the air quality station and why this area was selected.

21-077 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

NOW THEREFORE BE IT RESOLVED that Council accepts both recommendations the new location of the dog park and the adjacent to the hydro pole on Sunset Drive the installation of the air quality monitor as proposed in the CAO's report.

Carried Unanimously

b) **Danielle Myles Wilson, Chief Administrative Officer**
RE: Building Official Liability Insurance

Council was provided a report outlining the need for a certified building inspector, in order to issue building permits. At this time, we are looking at contracting someone and liability insurance is required. The contract will be for three months with an opportunity for extension.

21-048 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

NOW THEREFORE BE IT RESOLVED that Council approves the CAO's recommendation to enter into a Service Provider Agreement to be signed by the District and Bernie Zimmer for a three month trial and opportunity for extension. Also that Council approves entering into the Municipal Insurance Association- Associate Member Program so that liability coverage can be provided to the Building Inspector.

Carried Unanimously

BYLAWS:

a) **Polly Pereira, Director of Corporate Administrative Services and Strategic Projects**
RE: District of Port Edward Building Bylaw 716- 3rd Reading

21-049 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the proposed bylaw be received as submitted; and

WHEREAS this bylaw received first and second reading back in November 2020, forms have been created and other documentation. We are now closer

to contracting a certified building official to provide support to our community; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Building Bylaw # 716, 2020 be given third reading.

Carried Unanimously

b) **Lorraine Page, Director of Finance**

RE: District of Port Edward Sewer Parcel Tax Bylaw # 719, 2021

20-050 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the proposed bylaw be received as submitted; and

WHEREAS the sewer parcel tax bylaw expires this year and staff recommends that it be renewed for one more year; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Zoning Sewer Parcel Tax Bylaw # 719, 2021 be given first, second and third reading.

Carried Unanimously

c) **Lorraine Page, Director of Finance**

RE: District of Port Edward Water Frontage Tax Bylaw # 720, 2021

20-051 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the proposed bylaw be received as submitted; and

WHEREAS the water frontage tax bylaw expires this year and staff recommends that it be renewed for one more year; and

NOW THEREFORE BE IT RESOLVED THAT the District of Port Edward Water Frontage Tax Bylaw # 720, 2021 be given first, second and third reading.

Carried Unanimously

NEW BUSINESS:

**REPORTS ON
COUNCIL ACTIVITIES:**

Councillor Franzen

Report on the North Coast Regional District Board meeting

Mayor Bjorndal

Report on the Northern Health Board meeting

Presented Prince Rupert Northern Health vaccine clinic the cheque to support volunteers efforts during the vaccination period.

**REPORTS FROM
IN-CAMERA:**

ADJOURNMENT:

21-052 On a motion by Councillor Kristoff the meeting was adjourned at 8:04 pm on Tuesday, March 23, 2021.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative Services