

November 12, 2018
EJCS BOE Meeting Minutes

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:00 PM in the East Jackson Elementary School Community Room.

Board Members

Present: Mr. Straub, Mrs. Wilkins, Mr. Cromley, Mrs. Maino, Mrs. Bell,
Mr. Buckland, Mr. Swiatlowski

Board Members

Absent: None

Administrator/ Superintendent Doerr

Supervisors Present: Mr. Cook, Mrs. Hager, Ms. Jacobs, Mr. Schramm, Mr. Panches, Mr. Warner,
Mr. Wilkinson,

Staff Members

Present: Mrs. Day, Mr. Hill, Mrs. Mast, Ms. Minder, Mrs. Radford, Mrs. Walter, and
Business Manager, Mrs. Francoeur

Visitors Present:

Alexis Brzezinski and her parents Paul and Julie Brzezinski and grandfather Ron Brzezinski, Sami Doerr and her mother Dawn Doerr, Mrs. Janet Cromley, Morghan Dingee and her parents Josh and Carly Dingee, Jordan Goostrey, Brynn Mericle, Rory Mericle, Gabriella Podpora and her parents Rachel Pytel and Dennis Podpora, Jermaine Overton and his mother Cynithia Overton, Charlie Radford, Reagan Rudd and her father Brian Rudd, Patience Tedder, Jeremy Steelman and his mother Lana Steelman.

Additions/Deletions to the Agenda

- 1) Two additional action items
 - a. Item #1 Schedule B - Winter Coach Recommendation
 - b. Item #2 Schedule C Extra Duty Assignment - one addition and two corrections
- 2) Numerically adjust action item #1 Purchase of School Bus to action item #3
- 3) Add a 5th report titled Bus Inspections - Randy Wilkinson

Approval of Consent Agenda

Mr. Swiatlowski moved to approve the Consent Agenda.

Mrs. Bell 2nd

1) Meeting Minutes

A. Regular Meeting – October 8, 2018

2) Financial

A. General Fund / Bond Ratification

1. Payroll – October	\$	644,189.12
2. Voucher Printout – October		<u>222,847.81</u>
General Fund/ Bond Total	\$	867,036.93

Ayes: 7

Nays: 0

Recognitions and Acknowledgments:

A. Students of the Month

- 1) **Morghan Dingee – 2nd Grade**
- 2) **Gabriella Podora – 5th Grade**
- 3) **Jermaine Overton – 7th Grade**
- 4) **Julie Bailey – 11th Grade** (absent due to school play practice)
- 5) **Charlie Radford – 12th Grade** (recognized for September Student of the Month)

B. Athletes of the Month

- 1) **Kobe Sanders-Beck – MS Cross Country** (absent due to Basketball game)
- 2) **Jeremy Steelman – Varsity Football**

C. Athletic Special Honors

- 1) **Girls Golf - Cascade Conference Champions**
- 2) **Alexis Brzezinski - Golf Recognition - Cascade All-Conference, 4th place finisher at D4 State Finals**

Each student was given a drawstring bag with supplies and a certificate signed by School Board President, Mr. Straub, Superintendent, Mr. Doerr, and Athletic Director, Mr. Panches. Alexis received a State Finalist plaque with a picture of her golfing.

Questions, Comments, Petitions from the Public:

Mrs. Janet Cromley thanked the Board for approving the girl's golf team to participate in the Traverse City Golf Tournament this past August. She recognized the team bonding that the girls experienced and feels that this as well as the increased level of competition they faced in the tournament, prepared the team to finish the season so successfully. Mrs. Cromley is hopeful that the girl's golf team will have another tournament opportunity next summer.

Reports

1) Parent/Teacher Conference Update

- Ms. Jacobs shared that attendance at EJE conferences was 89% which is up 10% from what was recorded for Fall, 2017.
- Mr. Cook indicated that although attendance was a bit lower this Fall at EJSS conferences, there was a steady flow of parents each night. Middle School attendance was 53% and High School attendance was 35%. Additionally, Mr. Cook stated that many teachers shared that they are hopeful for more parents of students struggling at school to begin attending conferences. Mr. Cook is encouraged by the increased number of parents who are plugged in with Powerschool and regularly checking their student's grades and assignments.
- Ms. Jacobs also shared the results of a Parent Survey that was distributed this Fall. Some examples; Parents are happy with the quality of education and services provided at EJE. They feel there is consistency with discipline, and availability of administration. Teamwork and a positive atmosphere was also mentioned. 91% of parents agree that the district communicates well with families whether via email, phone, Facebook, or Remind. Ultimately, parents feel their children are safe at EJE and they feel good about sending them to school.

2) Finance Report

- Business Manager, Darci Francoeur, presented the October finance report to the Board.

3) Board Reports/ Sharing

- Mishele Wilkins attended the business meeting for the Jackson County Association of School Boards (JCASB) on Saturday, November 3rd at Michigan Center High School on Jan Maino's behalf as she was out of town. Mrs. Wilkins announced that East Jackson's School Board will host an upcoming meeting on Saturday, February 2, 2019 at 8:00 am in the East Jackson High School Cafeteria. She also informed the other Board members and Mr. Doerr that the host school is asked to present a program that is highlighted or prevalent in our school district.
- Mr. Doerr encouraged Board members to check their calendars now and clear that day for hosting the meeting.

4) Superintendent's Report

- Congratulations extended to Jan Maino, Mishele Wilkins, and Mike Buckland who were re-elected to their board positions on November 6, 2018.
- The MSP school safety grant in the amount of \$57,376.00 was awarded to East Jackson Schools. This money will be used to improve safety in all 4 occupied buildings in the district. Specific items were allowed by the grant for school safety and some items were rejected.
- The Jackson County Early College is being held up by MDE as a model program around the state. It continues to provide new and exciting opportunities for advance study for students.
- The non-motorized pathway on the north side of EJSS is complete. JCDOT has modified the fencing in the northwest corner of the property and is awaiting inspection from MDOT.
- The Bond Steering Committee has met several times with architect-engineer, Diekema-Haaman, to review and assess the facility needs of the EJ district. The next steps for this committee are to hold a selection process to identify the scope and a construction manager agency to support moving forward.
- Erosion of the School Aid fund continues to be an issue. As of 2018, 100% of Community College funding is coming from the SAF. 30% of 4-year college funding is coming from the SAF. The board packet included additional information and graphs to show how this has started and grown since 2011.
- Also in the board packet was information about the Marshall Plan for talent investment. Our district has entered into 2 separate consortia. 1) Promoting a work skills credential that will be recognized by the local Chamber of Commerce, JAMA and the Enterprise Group. 2) FIRST Robotics.
- New this year, our district was required by MDE to provide the KRA/MKEO. This is an observational assessment to gather data on kindergarten readiness across the state.

5) Bus Inspection Results

- Maintenance Manager, Randy Wilkinson, regrettably reported that East Jackson Transportation did not perform as well this year with the State Police Inspection; receiving three red tags and one yellow tag. The red tags were for an improperly torqued tie-rod clamp on each of the two 2018 buses, and one was for a worn seat cushion on one of the back-up buses. The yellow tag was for a small crack in the exhaust pipe of a 2006 bus which is being replaced by the new bus approved for purchase. Each red tag was

repaired immediately and those buses are back in commission. Mr. Wilkinson humbly shared his and his crew's dis-satisfaction with the inspection results. They take pride in keeping the bus fleet safely operating. This is evident with the history of their bus inspection results over the past twelve years. Randy insists that the maintenance department will continue to provide safe transportation for our students at East Jackson.

Action Items

Athletics Mr. Cromley moved to approve the following Schedule B Athletic recommendation:

Women's Bowling Coach

Samantha Gollakner

Mr. Swiatlowski 2nd

Ayes: 7 Nays: 0

Extra Duty Mrs. Maino moved to approve the following Schedule C Extra Duty additional and corrected assignments:

1) Additional Assignment

Costume Design

Ellen Yoakum

2) Corrections to Schedule C recommendations at October 8th Board Meeting

**HS Student Council Advisor(s)
HS Science Department Chair**

**Jason Smith and Lisa Tate (split)
Staci Hunt (Chris Galicki previously
recommended in error)**

Mr. Cromley 2nd

Ayes: 7 Nays: 0

Purchase Mr. Swiatlowski moved to approve the purchase of a replacement school bus:

Mrs. Bell 2nd

Ayes: 7 Nays: 0

Other Board Discussion Matters

- Mr. Doerr announced that the Board members will be volunteering at the Community Caring Dinner scheduled for December in EJSS.
- Mr. Doerr encouraged Board members to also consider volunteering at the Poverty Simulation PD day scheduled for January 21, 2019 at 10:00am in EJE.

Adjournment

Mrs. Wilkins moved to adjourn this Board of Education meeting at 7:00 PM.

Mrs. Maino 2nd

Ayes: 7 Nays: 0

Jan Maino
Secretary Board of Education