

September 18, 2017

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:00 p.m. in the East Jackson Elementary School Community Room.

Board Members Present: Mr. Straub, Mr. Cromley, Mrs. Maino, Mr. Swiatlowski
Mr. Scott, Mrs. Bell, and Mrs. Wilkins

Board Members Absent: None

Administrator/ Supervisors Present: Mr. Doerr, Mrs. Jacobs, Mrs. Arcaro, Mr. Wilkinson,
Mr. Warner, Mr. Schramm, Mr. Panches

Staff Members: Bonnie Walter, Linda Scott, Denise Day

Visitors Present: John Spencer, Howard Linnabury, Charles Briner

Additions/Deletions to the Agenda

Deletion – Bill McLeod from Thomas A Duke will be presenting in October.

Approval of Consent Agenda

Mr. Swiatlowski moved to approve the Consent Agenda.

Mr. Scott 2nd

1) Meeting Minutes

A. Organizational Meeting – July 17, 2017

2) Financial

A. General Fund / Bond Ratification

1. Payroll –June	\$ 526,900.09
2. Voucher Printout – June	<u>812,494.94</u>
General Fund/ Bond Total	\$ 1,339,395.03

Ayes: 7 Nays: 0

Questions, Comments, Petitions from the Public – None

Reports

1) Superintendent's Report

1. Early College 1 page description is in the board packet. The final version of the MOU has been delayed for Western Michigan University to review. Look for this to be presented “for information” at the next board meeting, then for action at the following board meeting.
2. Enrollment update:
 - a. Our Kindergarten numbers climbed significantly from the second week of August thru Sept. K enrollment is much higher than the spring estimate. You will notice the recall of a staff member to accommodate adjustments in staffing in the action items.
 - b. Overall district enrollment is +3 over the spring projected. The EJ administrative team continues to monitoring this weekly.

Safe Routes to School grant includes details on an easement to connect to the school parking lot. This can be accepted by the board in one of 2 ways: accepting the fair value by square foot, or accepting the easement as a donation to the project. I have received verbal assurance that bollards (posts set in the ground, like on the Falling Waters trail), will be installed to block motor vehicle access by the auditorium and by the the NW corner of the school, by Suburban Lanes. I recommend that the board review all questions on this matter before a final vote is taken.

Superintendent Goals for this year include:

. Engage in professional learning on school legal issues and long-term financial planning.

1. Progress to at least 2/3 of coursework toward administrative certificate with central office endorsement or enhancement.

2 new buses were ordered in May, 2017. The second bus was delivered by Holland in the second week of September. Cameras and radios were installed during last week. 18A and 18B had their first day in service transporting kids today.

NEOLA 2nd Reading

- a. 0168.1 – Open Meetings
- b. 2221 – Mandatory Courses
- c. 2461 – Recording of District Meetings – New
- d. 2623 – Student Assessment
- e. 3120.04 – Employment of Substitutes
- f. 3121 – Criminal History Record Check
- g. 4121 – Criminal History Record Check
- h. 5517.01 – Bullying and Aggressive Behavior
- i. 7540.02 – Web Content, Services and Apps
- j. 8330 – Student Records
- k. 8400 – Student Safety Information
- l. 8500 – Food Services
- m. 8510 – Wellness
- n. 5111.01 – Homeless Students
- o. 5111.03 – Children and Youth in Foster Care
- p. 8340 – Letters of Reference
- q. 0100 – Definitions (related to technology resources)
- r. 7540 – Technology
- s. 7540.01 – Technology Privacy
- t. 8300 – Continuity of Organizational Operations Plan
- u. 8305 – Information Security

Action Items

Retirement Mrs. Wilkins moved to accept with regret the following retirements:

- a. Carrie Eldred, Elementary Teacher (31 years of service)
- b. Judy Luoma, Secondary Special Ed Teacher (24 years of service)

Mr. Cromley 2nd

Ayes: 7 Nays: 0

Easement Mr. Swiatlowski moved to approve the granting of an easement as presented to Leoni Township for use in the Safe Routes to School program in the amount of a \$1.00 payment from Leoni Township.

Mr. Scott 2nd

Ayes: 7 Nays: 0

BOE Meeting Mrs. Maino moved to approve January 15, 2018 as the first board meeting of 2018:

Mr. Cromley 2nd

Ayes: 7 Nays: 0

NEOLA Mrs. Wilkins moved to approve the following NEOLA policies:

- a. 0168.1 – Open Meetings
- b. 2221 – Mandatory Courses
- c. 2461 – Recording of District Meetings – New
- d. 2623 – Student Assessment
- e. 3120.04 – Employment of Substitutes
- f. 3121 – Criminal History Record Check
- g. 4121 – Criminal History Record Check
- h. 5517.01 – Bullying and Aggressive Behavior
- i. 7540.02 – Web Content, Services and Apps
- j. 8330 – Student Records
- k. 8400 – Student Safety Information
- l. 8500 – Food Services
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Mrs. Maino 2nd

Ayes: 7 Nays: 0

Recall Mr. Scott moved to adopt the layoff recall resolution for the following employee:

- a. Stacey Hampton – 3rd grade teacher (1.0 FTE)

Mr. Scott 2nd

Ayes: 7 Nays: 0

New Hire Mr. Scott moved to approve the following new hire:

- a. Jonathan Gibbons – Elementary Special Ed Teacher

Mrs. Maino 2nd

Ayes: 7 Nays: 0

Athletics Mr. Scott moved to approve the following extra duty assignments for athletics:

- a. Xavier Root – 7th Grade Football
- b. Glenn Schramm – Games Manager for Football
- c. Anthony Crabtree – Varsity Bowling

Mr. Swiatlowski 2nd

Ayes: 7 Nays: 0

Other Board Discussion Matters

Adjournment

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:58 p.m.

Mr. Cromley 2nd

Ayes: 7 Nays: 0

Jan Maino
Secretary Board of Education