



**EAST JACKSON COMMUNITY SCHOOLS
OFFICE OF THE SUPERINTENDENT**

Steve Doerr
Superintendent

1404 N. Sutton Road

Jackson, Michigan 49202

(517) 764-2090
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**EAST JACKSON COMMUNITY SCHOOLS
JOB POSTING
June 5, 2018**

TEACHER AIDE – One (1) general education teacher aide position at the Secondary Building. Duties include overseeing students placed within the in-school suspension room. Also responsible for overseeing general organizational needs of the library.

PAY

Probationary rate = \$10.05 per hour

After 90 days \$10.65 per hour

HOURS

TBD: 7.5 hours per day / 5 days a week

REQUIREMENTS

One of the following three:

- 1) Completed a minimum of 60 hours in higher education **OR**
- 2) Possess a minimum of an Associate's Degree **OR**
- 3) Meet a rigorous standard of quality and demonstrate expertise through a formal state or local academic assessment

DEADLINE

Until position is filled

To Apply Internally – Please send a letter of intent to the Board Office by June 12, 2018.

To Apply Externally – Please visit our website at www.eastjacksonschools.org to download and print the 4-page application. Fully complete the application and send the completed copy to our Board Office by the deadline. Digital applications may be submitted in one attachment in PDF format to Deana Minder, Assistant to the Superintendent by email: deana.minder@eastjacksonschools.org

All letters and other application materials should be addressed as follows:

Contact: Superintendent Steve Doerr
East Jackson Community Schools
1404 N. Sutton Road
Jackson, MI 49202