

November 13, 2017

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:00 p.m. in the East Jackson Elementary School Community Room.

Board Members Present: Mr. Straub, Mr. Cromley, Mrs. Maino (Arrived at 6:53 p.m.), Mr. Swiatlowski, Mr. Scott, Mrs. Bell, and Mrs. Wilkins

Board Members Absent: None

Administrator/ Supervisors Present: Mr. Doerr, Mrs. Jacobs, Mrs. Arcaro, Mr. Panches, Mr. Warner, Mr. Schramm, Mr. Cole,

Staff Members: Bonnie Walter, Ben Muto, Mindy Chapman, Marti Mathews, Janet Cromley, Ray Hill

Visitors Present: Darci Francoeur, Alexis Brzezinski and Family, Carley Yother, Linda Rumler, Jenny Pelton, LynDell Kerley, Brenden Mullins, Heather Wollett, Caitlin Williams, Dawn Nesterowich-Doerr, Briand Rudd, Lori Kraft, Rachel Vaughn-Ratliff, Students from French Club, Ethan Bundy, Girls Golf Team

Additions/Deletions to the Agenda

Addition – French Club will be added to the Report agenda between report numbers 1 & 2.

Approval of Consent Agenda

Mr. Swiatlowski moved to approve the Consent Agenda.

Mrs. Bell 2nd

1) Meeting Minutes

A. Regular Meeting – October 9, 2017

2) Financial

A. General Fund / Bond Ratification

1. Payroll –September	\$ 629,197.12
2. Voucher Printout – June	<u>1,174,508.63</u>
General Fund/ Bond Total	\$ 1,809,705.75

Ayes: 6 Nays: 0

Recognitions and Acknowledgments: The following students were recognized for their efforts:

1) Students of the Month

- a. Shawn Vasquez-Sanchez– 2nd Grade, East Jackson Elementary
- b. Benjermin Ryan– 6th Grade, East Jackson Elementary
- c. Brendan Mullins– 7th Grade, East Jackson Secondary School

2) Athletes of the Month

- a. Brynn Mericle – 8th Grade - MS Cross Country
- b. Joey Elliott – 12th Grade – Varsity Football

- 3) Athletic Recognition
 - a. Girls Golf
 - b. Cross Country

Questions, Comments, Petitions from the Public – Mrs. Linda Rumler requested to speak on behalf of her elementary student regarding the “Head Lice” policy that East Jackson Community School has in place. She is concerned that this policy has impeded her daughter’s education as she has missed several weeks of school. She requested a follow up from Superintendent Doerr.

Reports

- 1) East Jackson Youth Board – Mrs. Pelton and Mrs. Kerley spoke about the programs that the youth board offers, fundraisers, and the scholarship program that the youth board presents to graduating seniors. They also stated that they are always looking for parent volunteers to assist with the many activities they sponsor for students.
- 2) French Club - The current members of the French Club gave a presentation about their upcoming 2018 trip to Europe.
- 3) Countywide Attendance - Caitlin Williams from the JCISD presented data regarding countywide student attendance.
- 4) East Jackson Attendance – Mrs. Arcaro and Mr. Cole discussed the East Jackson specific data on student attendance. They also highlighted ways in which each building is rewarding perfect attendance. (Pizza and ice cream parties or extra recess at EJE, and gift cards at EJSS)
- 5) Parent Teacher Conference Update - Mrs. Jacobs and Mr. Cole presented parent attendance data about the fall student/teacher conferences. Overall, attendance remains steady at both buildings in comparison to prior years.
- 6) Finance Report - Mrs. Francoeur presented the October 2017 numbers, and also went over the completed 2016-2017 Audit results.
- 7) Board Reports/ Sharing –
 - Mr. Scott attended and assisted with the 2018 Project Safe Graduation Haunted School. They made a \$3,100 profit for the fund and have several other fundraisers planned to complete the year.
 - Mr. Scott attended the Athletic Booster Meeting. They have many events happening and would appreciate any parent involvement.
 - Mr. Scott noted that the Policy Committee met and will be bringing forth new policies for approval in December.
 - Mrs. Maino attended the EJE staff meeting. Kudos to the teachers and staff at EJE. The meeting was positive and productive.
 - Mrs. Maino attended the Jackson County School Board Association meeting. Good things are happening at East Jackson!
 - Mrs. Maino will be attending the PTCO meeting and will report back.
 - Mr. Cromley reported that the Finance Committee had met and gone over the 2016-2017 Audit results with Mrs. Francoeur from the JCISD.

8) Superintendent’s Report

1. Jackson County Early College program update--see overview letter and in the board packet. This is for information only during November. Memorandum of Understanding for this program is not complete and will be shared with the board in the next month.

2. In the board packet are updated calculations on the bond service balances for Memorial and Robinson Elementary. These are based upon budgeted values at the time of the PQ application of each bond. Values on this sheet are current up to the May, 2018 bond payment.
 3. Also included in the board packet is an analysis of the costs and revenue of Robinson and Memorial.
 4. Community Caring Dinner update: The event will take place Dec. 7 at 5:30 - 7:00p.m. with the 6-12th grade holiday concert following immediately after at 7 p.m.
 5. After hours weight room access for staff and board members has been reviewed by the Administrative team. An agreement form has been developed and is now in place.
 6. Big Brother/Big Sisters partnership has been developed and both EJ and BB/BS are putting out communications to support this program. BB/BS has pledged the support of their site-based coordinator to complete trainings and program requirements.
 7. Haunted School fundraiser at Robinson netted \$3,100 for Project Safe Graduation.
 8. The EJ High School Band received 2 awards at the Springport Marching Band Invitational---Best in Show for Overall Performance and Best in Show for Drumline.
 9. The Leoni Township DDA has sent a letter to the district indicating that they assume responsibility for the maintenance of the pathway -- patching and sealcoating. They intend to use some of the grant to install additional lighting along the pathway, if monies are available.
 10. East Jackson Community Schools was recognized with a 100% Pass Rate for School Bus Safety Inspections with a Certificate.
9. Real Estate Update - Bill McLeod from Thomas Duke gave a brief updated and asked for any questions during open session.

Action Items

Extra Duty Mr. Swiatlowski moved to approve the following extra duty assignments:

Schedule C:

Musical Director: Janene Niedzwicki
Costumer: Ellen Yoakam
Tech Director: Gary Minix
Assistant Director: Caitlin Christenson
Yearbook: Ray Hill
MS Musical Director: Joy Rosynek

Athletics:

Winter Coaching Recommendations

Cheer

Varsity Head Coach – Michaela Wagner
MS Competitive Cheer – Whitney Andrus

Bowling

Coach – Jake Stanton

Spring Coaching Recommendations

Baseball

Varsity Baseball – Brett Hudson

Softball

Varsity Softball – Steve Csage

JV Softball – Samantha Pierce

Track

Co-Ed Varsity Track Head Coach – Laura PUNCHES

Co-Ed Track Assistant – Kary Swiontek

Co- Ed Track Assistant – Kassidy Blough

MS Track – Lisa Tate

MS Asst. Track – Lindy Cook

Golf

Boys Golf – Ray Hill

Mrs. Bell 2nd

Ayes: 7 Nays: 0

Resignation Mrs. Wilkins moved to accept the following resignation, effective November 10, 2017:

a. Andria Goebel - Elementary Secretary

Mr. Swiatlowski 2nd

Ayes: 7 Nays: 0

Other Board Discussion Matters

1. Community Caring Dinner – December 7, 2017. 5:30 p.m – 7:00 p.m. for dinner, 6-12 music concert directly following.

Closed Session:

Mr. Scott moved to adjourn to closed session at 7:57 p.m. for discussion regarding attorney/client privileged information.

<u>Roll Call Vote</u>	<u>Yes</u>	<u>No</u>
Mr. Scott	X	_____
Mrs. Wilkins	X	_____
Mr. Cromley	X	_____
Mrs. Maino	X	_____
Mr. Swiatlowski	X	_____
Mrs. Bell	X	_____
Mr. Straub	X	_____

Mr. Cromley 2nd

Ayes: 7 Nays: 0

Mr. Swiatlowski moved to resume open session at 8:28 p.m.

Mrs. Wilkins 2nd

Ayes: 7 Nays: 0

Adjournment

Mrs. Wilkins moved to adjourn this Board of Education meeting at 8:29 p.m.

Mr. Swiatlowski 2nd

Ayes: 7 Nays: 0

Jan Maino
Secretary Board of Education