

**October 8, 2018**  
**EJCS BOE Meeting Minutes**

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:02 PM in the East Jackson Elementary School Community Room.

**Board Members**

Present: Mr. Straub, Mrs. Wilkins, Mr. Cromley, Mrs. Maino, Mrs. Bell,  
Mr. Buckland, Mr. Swiatlowski

**Board Members**

Absent: None

Administrator/ Superintendent Doerr

Supervisors Present: Mr. Cook, Mrs. Hager, Ms. Jacobs, Mr. Schramm, Mr. Punches, Mr. Warner

**Staff Members**

Present: Ms. Day, Mr. Hill, Ms. Minder, Ms. Walter, Mr. Webb and Business  
Manager, Ms. Francoeur

Visitors Present: Alexis Brzezinski and family, Elijah Moody and family, Reagan Rudd

**Additions/Deletions to the Agenda**

None

**Approval of Consent Agenda**

Mr. Swiatlowski moved to approve the Consent Agenda.

Mrs. Maino 2<sup>nd</sup>

**1) Meeting Minutes**

A. Regular Meeting – September 10, 2018

**2) Financial**

A. General Fund / Bond Ratification

1. Payroll – September	\$ 634,343.00
2. Voucher Printout – September	<u>611,543.06</u>
General Fund/ Bond Total	\$ 1,245,886.06

Ayes: 7          Nays: 0

**Recognitions and Acknowledgments:**

A. Students of the Month

- 1) Layo Rutz – 1<sup>st</sup> Grade (absent)**
- 2) Elijah Moody – 5<sup>th</sup> Grade**
- 3) Charlie Radford – 12<sup>th</sup> Grade (absent)**

B. Athletes of the Month

- 1) Alexis Brzezinski – Varsity Golf**
- 2) Mikayla Ide – 7<sup>th</sup> Grade Volleyball (absent)**

Each student was given a drawstring bag with supplies and a certificate signed by School Board President, Mr. Straub and Superintendent, Mr. Doerr.

**Questions, Comments, Petitions from the Public:**

Reagan Rudd and Alexis Brzezinski thanked the Board for approving the girl’s golf team to participate in the Traverse City Golf Tournament this past August. They feel the experience with additional competition and team bonding helped prepare them for earning Conference Champions and for their upcoming Regional Competition. The girls also extended a thank you to the Chaperones who joined them and helped create a fun atmosphere for bonding.

**Reports**

**1) CHAMPS at EJE**

- Ms. Jacobs, Mrs. Hager, and Mr. Webb shared EJE’s new approach to effective classroom management with the use of CHAMPS. This model provides a guide to making effective decisions about managing behavior. Teachers and other staff are using “common language”, therefore, students are learning consistent expectations. EJE administration is planning to introduce this approach to bus drivers, kitchen staff, and eventually to EJSS with the hopes of our entire district being on board with encouraging responsible behavior. The CHAMPS approach is based on the following principles: **S**tructure for success, **T**each expectations, **O**bserve and supervise, **I**nteract positively, and **C**orrect fluently.

**2) Financial Audit**

- Ms. Francoeur shared that the 2017-18 Audit went very well. There were minor findings, of which, none were punitive and all but one have since been corrected. EJ ended the year with a healthy fund balance.

**3) Board Reports/ Sharing**

- Mrs. Maino announced that she and Mrs. Wilkins attended the Jackson County Association of School Boards organizational meeting and dinner on September, 25<sup>th</sup>. She was pleased that the keynote speaker mentioned how many students are enrolled in the Jackson Early College program.
- Mr. Cromley shared that the Finance Committee had met and Mr. Straub filled in for Mr. Swiatlowski who was unable to attend.
- Mr. Straub stated that the Bond Steering Committee is progressing nicely and is close to making a recommendation.

**4) Superintendent’s Report**

- A survey regarding the EJ graduation ceremony date was distributed this morning and will be open for 2 weeks.
- A report from Handle with Care was included in the board packet. This is a partnership for Jackson County Schools in which schools are alerted to students whose homes have had police interventions.
- School Districts throughout the state, including EJ, have received a letter from Michigan for Vaccine Choice discussing possible FERPA violations in regards to following MDE procedures for reporting child vaccinations. There was also a letter received from MDE and legal counsel that clarifies and responds to the original letter.
- Mr. Doerr is finalizing the superintendent goals for the 2018-19 school year and welcomes board member input. His goals currently include refining the multiple year budgeting process and optimizing outcomes for federal and state categorical grants.
- Unaudited Fall count update: On Oct. 3, our unofficial student count was +18 students above last Spring’s official count. This is well over the number of students upon which the 2018-19 budget was based.

**Action Items**

**Resignation** Mr. Cromley moved to accept the following resignation:

**1) Bradley Jackson, School Bus Driver**

Mr. Swiatlowski 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Tenure** Mrs. Maino moved to approve the following Teacher’s Tenure:

**1) Lindy Cook – 5 years of service**

Mr. Cromley 2<sup>nd</sup>

Ayes: 7 Nays: 0

**New Hire** Mrs. Wilkins moved to approve the following New Hires:

**1) Mikaela Kerley, EJE Title I Paraprofessional**

**2) Lou Ann Holt, Kitchen Assistant**

Mrs. Bell 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Athletics** Mrs. Maino moved to approve the following Schedule B – Athletic recommendations:

**Girls Basketball**

Mike Mericle – 8th Grade

**Wrestling**

Mike Kraft – Varsity

Andy Uyttenhove – Varsity Asst.

Jordan Caldwell – MS

**Bowling**

Tony Crabtree – Varsity

**Boys Basketball**

Rodney Lowden – Varsity

Collin Buckland – JV

Kary Swiontek – 8th Grade

Mike Mericle – 7th Grade

**Competitive Cheer**

Sara Ward – Varsity

Ally Bradley – MS

Mr. Buckland 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Extra Duty** Mr. Swiatlowski moved to approve the following Schedule C – Extra Duty assignment recommendations:

**HIGH SCHOOL**

**Band Director**

**Marching Band Director**

**Marching Band Asst. Director**

**Percussion Associate**

**Flag Corp Associate Director**

**Warren Miller**

**Warren Miller**

**Dawn Miller**

**Greg Saucedo**

**Michaela Wagner**

**Band Camp Director**  
**Band Camp Asst. Director**  
**Vocal Music Director**  
**Yearbook**  
**Student Council**  
**Senior Class Sponsor**  
**Junior Class Sponsor**  
**Sophomore Class Sponsor**  
**Freshman Class Sponsor**  
**National Honor Society**  
**SADD**  
**Robotics**  
**Environmental Club**  
**Math Department Chair**  
**Science Department Chair**  
**ELA Department Chair**  
**Social Studies Chair**  
**School Improvement**  
**World Language Club Sponsor**  
**Director of Musical Theatre**  
**Asst. Director for Musical Theater**  
**Technical Director**  
**Middle School Director**  
**Social Studies Chair**  
**Leadership and Development**

**Warren Miller**  
**Dawn Miller**  
**Warren Miller**  
**Ray Hill**  
**Jason Smith**  
**Scott Fowler and Joy Collier**  
**Chris Knight and Laura Panches**  
**Jason Smith and Lindy Cook**  
**Anne Schram and Catherine Kelly**  
**Ben Muto and Janene Niedzwiecki**  
**Catherine Kelly**  
**Chris Galicki**  
**Joy Collier**  
**Joy Collier**  
**Chris Galicki**  
**Janene Niedzwiecki**  
**Steve Csage**  
**Ben Muto and Chris Knight**  
**Ben Muto**  
**Janene Niedzwiecki**  
**Caitlyn Christenson**  
**Gary Minix**  
**Gary Minix**  
**Steve Csage**  
**Janene Niedzwiecki, Joy Collier,**  
**Steve Csage, Eric Kramarczyk, and**  
**Staci Hunt**

MIDDLE SCHOOL

**Student Council**  
**Data Coach**  
**Robotics**  
**Band Director**  
**Marching Band Director**  
**Vocal Music Director**

**Lisa Tate and Jason Smith**  
**Jason Smith**  
**Chris Galicki**  
**Warren Miller**  
**Warren Miller**  
**Warren Miller**

ELEMENTARY

**Department Chairs**

<b>Math- lower ele.</b>	<b>Amy Blackledge</b>
<b>Math- upper ele.</b>	<b>Amy Blackledge</b>
<b>ELA- lower ele.</b>	<b>Ann Smiley</b>
<b>ELA- upper ele.</b>	<b>Kellie Fazekas</b>
<b>Vocal Music Director</b>	<b>Dawn Miller</b>
<b>Elementary Band Director</b>	<b>Dawn Miller</b>
<b>Safety Patrol</b>	<b>Amy Blackledge</b>
<b>Outdoor Education</b>	<b>Earl Kenyon and</b> <b>Samantha Rebandt</b>
<b>Summer School - At-Risk</b>	<b>Jessica Arnold</b>
<b>Art Fair</b>	<b>Julie Durocher</b>

**School Improvement Team**

**Theresa Aldridge,  
Jessica Arnold, Amy Blackledge,  
Kellie Fazekas, Sammy Rebandt,  
and Ann Smiley**

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Other Board Discussion Matters**

- Mrs. Wilkins thanked Mr. Doerr for giving the EJ Alumni a tour of the secondary school building. She also shared her admiration for his involvement at the Alumni dinner, and commented that his attendance was a good representation of our school.

**Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 7:00 PM.

Mrs. Maino 2<sup>nd</sup>

Ayes: 7 Nays: 0

Jan Maino  
Secretary Board of Education