

**EJ BOE MEETING MINUTES**  
**May 14, 2018**

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:00 p.m. in the East Jackson Elementary School Community Room.

Members Present: Mr. Cromley, Mr. Swiatlowski, Mr. Buckland,  
Mr. Straub, Mrs. Maino, and Mrs. Wilkins

Board Members  
Absent: Mrs. Bell

Administrator/ Supervisors Present: Superintendent Doerr, Mrs. Jacobs, Mr. Cole, Mrs. Arcaro  
Mr. Schramm, Mr. Panches, Mr. Wilkinson

Members Present: Michelle Day, Bonnie Walter, Ray Hill, Kris Mast

Members Present: Darci Francoeur, Shanon Manson, Justin Manson, Sarah Ward

oath of Allegiance was recited.

**Additions/Deletions to the Agenda**

Item 10 under Action Items: ORS Contract Approval

Item 9 under Action Items: Add Sarah Ward for Sideline and Competitive Cheer Athletics

**Approval of Consent Agenda**

Mrs. Wilkins moved to approve the Consent Agenda.

Mrs. Maino<sup>2nd</sup>

**1. Meeting Minutes**

a. Regular Meeting –April 16, 2018

**2. Financial**

a. General Fund / Bond Ratification

1. Payroll –March	\$	606,570.74
2. Voucher Printout – February		<u>2,146,202.68</u>
General Fund/ Bond Total	\$	2,752,773.42

Ayes: 6      Nays: 0

**Recognitions and Acknowledgments:** The following students were recognized for their efforts:

- 1) Students of the Month
  - a. Emma Lee Grove – 2nd Grade, East Jackson Elementary
  - b. Randy Reddick – 6<sup>th</sup> Grade, East Jackson Elementary

c. Justin Manson – 10<sup>th</sup> Grade, East Jackson Secondary School

2) Athlete of the Month

a. Aryel Johnson- 10<sup>th</sup> Grade – Girls Track

b. Toni Moore - 7th Grade - MS Girls Track

**Questions, Comments, Petitions from the Public** – None

**Reports**

1. Mrs. Francoeur presented the April, 2018 budget numbers and commented that we are waiting for final payment from Jackson County; that EJ has federal payment of \$30,000 pending; that EJ is awaiting the final of six SE payments and that expenses are on track
2. Board Reports and Sharing– None
3. Superintendent’s Report
  - Summer food service application has been submitted and we are ready to fully implement the program once approved
  - There is a slight change in manner that direct certification for medicaid eligible students, which may allow for all of East Jackson Community School 2018/2019 to provide district-wide free / reduced price lunch. This application with MDE will be initiated upon the recommendation of the superintendent.
  - The Food Service Handbook has completed necessary modifications. Additional recommendations for handbook adjustments are pending after the district application for CEP food service program is fully approved by MDE.
  - ISD has finalized and presented their annual budget.
  - We are finalizing the MASB contract for labor relations services for coming fiscal year, as presented in the board packet. Our district will plan to use Thrun Law services for current negotiations cycle, in the event that they extend beyond June 30, 2018. Recall that the district contract for Labor Relations Services (Bruce Bigham) expires on June 30, 2018.

**Action Items**

**Resignation** Mrs. Maino moved to accept (with regret) the following resignation effective May 14, 2018:

- a. Michelle Day - Executive Assistant to the Superintendent

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

**New Hire** Mrs. Maino moved to approve the following new hire, effective May 29, 2018:

- a. Deana Minder - Administrative Assistant to the Superintendent

Mr. Swiatlowski 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Budget** Mrs. Wilkins moved to adopt the budget revision for FY 2018/2019 JCISD as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Resource**

**Officer** Mrs. Wilkins moved to accept the terms of the school resource officer agreement with Blackman/Leoni Public Safety as presented.

Mr. Buckland 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Resource**

**Officer** Mr. Cromley moved to accept the terms of the school resource officer agreement with Jackson County for a 5 day/1 FTE totalling \$49,690 annually.

Mrs. Maino 2<sup>nd</sup>

Ayes: 5 Nays: 1

**Tax** Mrs. Wilkins moved to approve the following summer tax collection:

Summit Township - \$1.20 parcel

Mr. Swiatlowski 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Labor Contract** Mrs. Wilkins moved to approve the MASB contract for Labor Relations services as presented.

Mr. Swiatlowski 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Extra Duty** Mrs. Maino moved to approve the following extra duty assignments for athletics:

**Basketball**

Varsity Head – Jarrell Sanders - Girls

JV Head – Cassidy Blough - Girls

**Cheer**

Varsity Head Coach – Sara M Ward - Fall/Sideline

- Winter/Competitive

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Contract** Mr. Swiatlowski moved to approve the ORS contract for services as presented.

Mr. Buckland 2<sup>nd</sup>

Ayes: 6 Nays: 0

**Closed Session:**

Mrs. Maino moved to adjourn to closed session at 6:49 p.m. for discussion regarding employee evaluation.

<u>Roll Call Vote</u>	<u>Yes</u>	<u>No</u>
Mr. Buckland	X	_____
Mrs. Wilkins	X	_____
Mr. Cromley	X	_____
Mrs. Maino	X	_____
Mr. Swiatlowski	X	_____
Mrs. Bell	_____	_____
Mr. Straub	X	_____

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

Mr. Swiatlowski moved to resume open session at 7:14 p.m.

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 6 Nays: 0

Other Board Discussion Matters

- The Board requested additional PR related to decision to increase officer liaison presence in district. To include announcements with regular radio ads related to safe schools
- Superintendent Doerr invited Board to Boot System Safety presentation on May 30 at 10:30 am in the EJSS conference room.

Adjournment

Mrs. Maino moved to adjourn this Board of Education meeting at 7:32 p.m.

Mr. Cromley 2<sup>nd</sup>

Ayes: 6 Nays: 0

Jan Maino  
Secretary Board of Education