

**BOE MEETING MINUTES**  
**June 11, 2018**

A regular meeting of the East Jackson Community Schools Board of Education was called to order by President Ken Straub at 6:00 p.m. in the East Jackson Elementary School Community Room.

Board Members Present: Mr. Straub, Mrs. Wilkins, Mr. Cromley, Mrs. Maino, Mrs. Bell, Mr. Buckland, and Mr. Swiatlowski.

Board Members Absent: None

Administrator/ Supervisors Present: Superintendent Doerr  
Jill Arcaro, Brent Cole, Heather Jacobs, Jeff Panches, Glenn Schramm, Kirk Warner, Randy Wilkinson

Staff Members Present: Ray Hill, Deana Minder, Laura Panches, Bonnie Walter

Visitors Present: Darci Francoeur, Austin Jackson, Chris Jackson, Lori Jackson

The Pledge of Allegiance was recited.

**Additions/Deletions to the Agenda**

Correction - A correction to Action Item 12 was noted showing inclusion of dates and signature lines.

**Recognitions and Acknowledgements:** The following students were recognized for their efforts:

- 1) State Competition Qualifiers
  - a. **Dillon Sheats** – Track
  - b. **Austin Jackson** – Track
  - c. **Trenton Sprunger** – Golf

**Approval of Consent Agenda**

Mrs. Wilkins moved to approve the Consent Agenda.

Mr. Swiatlowski 2<sup>nd</sup>

**1) Meeting Minutes**

- a. Regular Meeting – May 14, 2018

**2) Financial**

- a. General Fund / Bond Ratification
  1. Payroll –May \$ 630,516.35
  2. Voucher Printout – May 314,855.18
  - General Fund/ Bond Total \$ 945,371.53

Ayes: 7 Nays: 0

**Questions, Comments, Petitions from the Public** – None

## Reports

- 1) Mrs. Francoeur gave the finance report for the month of May.
- 2) Board Reports/ Sharing
  - Mrs. Maino and Mrs. Bell offered to help get the word out regarding the Summer Reading and Feeding program. Ideas shared include distributing flyers and posting on Facebook.
  - Mrs. Maino shared:
    - a. Project Safe is planning to host a Golf Outing fundraiser on September 22, 2018.
    - b. The Cruise in at the Dome is set for August 17, 2018 at which, Project Safe is planning an Alumni Flag Football Fundraiser.
- 3) Superintendent's Report
  - Mr. Schramm has begun to implement a summer FS program earlier today. We have started feeding students at 4 sites within our district. On the first day, there was a strong student showing in neighborhoods where students have been fed in the past. In new neighborhoods, it may take a while for this to take hold.
  - There are 2 reports from the Jackson College and Career Access Center. The first describes the Kids2College Pathway and Professional Skilled Trades tour for 8th graders at EJ. The second paper has a summary of student survey responses. The second report summarizes the Juniors Over Local Circuit, where EJ 11th graders toured Baker College, Jackson College, and Spring Arbor University. Survey results and summary are on the same page.
  - Big Brother/Big Sisters has updated its MOU. The new memo includes partnership goals, as well as responsibilities of each party.
  - I have followed up with the wishes of the board to extend police liaison coverage to full time with the JCSD. The memo to Capt. Wayne Bisard is included in the board packet. Leoni Township approved the expense for a police liaison officer that will be split with MC Schools in the coming year. Interviews will take place later this week for that position.
  - I have signed a letter of agreement with the EJEA to modify coaching pay for the 2 MS track coaches. This provides a clarification of the EJEA contract.
  - Both negotiations (teachers and teacher's aides) have concluded with tentative agreements. After each association ratifies, this will come before the board. Anticipate this at the June 25 meeting.

## Action Items

**Retirement** Mrs. Wilkins moved to accept the retirement of the following employee:

- a. **Mary Seffernick, Elementary Teacher – Employee since August, 1997**

Mr. Cromley 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Resignation** Mr. Swiatlowski moved to accept the resignation of the following employee:

- a. **Marti Mathews, Secondary Paraprofessional**

Mrs. Bell 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Lay Off** Mrs. Maino moved to adopt the exhibit A-1 Layoff Resolution as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Tenure** Mr. Cromley moved to approve the Teacher Probation/Tenure memos as presented.

Mrs. Maino 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Schedule C** Mr. Swiatlowski moved to approve the following Schedule C extra duty assignments for Fall 2018:

<b>Marching Band Director</b>	<b>Warren Miller</b>
<b>Marching Band Assistant Director</b>	<b>Dawn Miller</b>
<b>Band Camp Director</b>	<b>Warren Miller</b>
<b>Band Camp Assistant Director</b>	<b>Dawn Miller</b>
<b>Percussion Associate</b>	<b>Greg Saucedo</b>
<b>Color Guard Associate</b>	<b>Michaela Wagner</b>

Mr. Buckland 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Athletics** Mr. Swiatlowski moved to approve the following Schedule B extra duty assignments for Athletics:

<b>MS Sideline Cheer</b>	<b>Ally Bradley</b>
<b>7<sup>th</sup> Grade Girls Basketball</b>	<b>Beth Sanborn</b>

Mrs. Maino 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Tax Rate** Mrs. Maino moved to approve the 2018 Tax Rate form (L-4029) as presented.

Mr. Cromley 2<sup>nd</sup>

Ayes: 7 Nays: 0

**MHSAA** Mr. Cromley moved to approve MHSAA (Michigan High School Athletic Association) 2018-19 Membership.

Mr. Swiatlowski 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Food Service** Mr. Buckland move to approve Community Eligibility Provision (CEP) for Food Service 2018-19 school year.

Mrs. Bell 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Girls Golf** Mr. Swiatlowski moved to approve the Girls Golf Tournament in Traverse City, August 2018.

Mrs. Maino 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Evaluation** Mrs. Wilkins moved to accept the Superintendent evaluation with a Highly Effective rating.

Mrs. Maino 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Addendum** Mrs. Bell moved to accept the Addendum to Superintendent Contract.

Mrs. Wilkins 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Org. Meeting** Mr. Swiatlowski moved to establish the Organizational Meeting for July 16, 2018.

Mrs. Bell 2<sup>nd</sup>

Ayes: 7 Nays: 0

**Other Board Discussion Matters**

- 1) None

**Adjournment**

Mrs. Wilkins moved to adjourn this Board of Education meeting at 6:40 p.m.

Mr. Cromley 2<sup>nd</sup>

Ayes: 7 Nays: 0

Jan Maino  
Secretary Board of Education